

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
July 20, 2015 - 6:00 p.m. City Hall

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Charlene Butz, Dave Burgess, Tony Timm and Betty Glover.

Staff present: City Administrator Brett Klein, Chief Dennis McDaniel and Director of Planning and Zoning Sheena Nuetzman, Director of Public Services Doug Stone and Intern Brandt Johnson

Approval of the Agenda

Councilmember Burgess moved to approve the agenda; Councilmember Timm seconded approval. Motion passed by voice vote unanimously.

Council Member Comments

Glover: Sheena, when is the Storm water advisory committee going to meet? Fire Dept. featured in Windsor Heights Living Magazine. They did a great job! **Butz:** I apologize for my momentary lapse of losing my cool at the last minute but it was due to a comment made I thought was insensitive. **Peterson:** Thanks Mayor, staff and special events committee for the the Fourth of July. **Timm:** No comment **Burgess:** Public works committee meeting, there's a lot to do. Good job, Doug.

Approval of Minutes

Councilmember Peterson moved to approve the July 6, 2015, minutes; Councilmember Glover seconded approval. Motion passed by voice vote passed unanimously.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes

Darrel Ahneman: inordinate amount of parking for a long time on Allison. Police Chief responded with procedures and how the PD can help.

Approval of the Consent Agenda

Councilmember Peterson moved to approve the Consent Agenda; Councilmember Glover seconded approval. Motion passed on a RC vote: Timm, Burgess, Glover, Peterson- Yes. Butz-abstain

Consideration of Resolution No.15-0751, A Resolution Appointing Regular and Alternate Member Representatives to the Metropolitan Planning Organization (MPO) Councilmember Peterson moved to approve the appointment; Councilmember Glover seconded. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0752, A Resolution Approving Amendment to the City Personnel Policy Manual Regarding Residency Requirements for Full-Time Staff

Councilmember Peterson moved to approve the residency requirements; Councilmember Butz seconded approval. Motion passed unanimously on RC vote.

Consideration of New Job Description, Community Service Officer (Public Safety), Part-Time Councilmember Peterson moved to approve community service officer job description; Councilmember Butz seconded approval. Motion passed on a RC vote: Butz, Timm, Glover, Peterson-Yes. Burgess-No.

Consider Approval of Liquor License, Midwest Associates Brokerage DBA Ridgemont, Class C Liquor License (LC) Commercial, Outdoor Service Effective 7/25/2015 to 7/26/2015 Councilmember Peterson moved to approve the temporary outdoor license; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote.

Consider Approval of Mayor Appointment, Confirming Approval of Kerry Bowen as Sister City Representative Councilmember Butz moved to approve Kerry Bowen as Sister City Representative; Councilmember Peterson seconded approval. Motion passed unanimously on a roll call vote.

Administrator Report

- Des Moines Radio Group Block Party
- Urbandale- Windsor Heights Sanitary Sewer Dist Meeting(Flooding) 3-4 PM July 21,2015 at City Hall
- Dr. Shour to attend 10/60-EAB

Mayor's Inquiries

- Little Free Library
- Community Greeting Meeting

Police department stats

Adjourn to 6:00pm on Monday, August 3, 2015, for the regular meeting of the City Council.

Councilmember Peterson moved to adjourn; Councilmember Glover seconded. Motion passed unanimously on a RC vote.

Diana Willits, Mayor

ATTEST:

Brett Klein, City Administrator/Clerk