

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES**  
**June 15, 2015 - 6:00 p.m. City Hall**

**(RC=Roll Call Vote)**

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Charlene Butz, Dave Burgess, Tony Timm and Betty Glover.

Staff present: City Administrator Klein, Chief Dennis McDaniel and Director of Planning and Zoning Sheena Nuetzman.

**Approval of the Agenda**

Councilmember Peterson moved to approve the agenda; Councilmember Glover seconded approval. Motion passed by voice vote unanimously.

**Council Member Comments**

**Burgess:** We held the first public service meeting earlier today. We welcomed Doug Stone as new Director of Public Services. There is a long list of items to be addressed in the coming months. **Glover:** No comment at this time. **Peterson:** No comment at this time. **Butz:** Emerald Ash Borer will be treated except 5-10 trees which will be removed. **Timm:** Bravo 1<sup>st</sup> round of funding review and announcement forthcoming - board meeting June 16, 2015.

**Approval of Minutes**

Councilmember Peterson moved to approve the June 1, 2015, minutes; Councilmember Butz seconded approval. Motion passed by voice vote passed unanimously.

**Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes)**

**Approval of the Consent Agenda**

Councilmember Peterson moved to approve the Consent Agenda; Councilmember Glover seconded approval. Motion passed unanimously on a RC vote

**Consideration of Resolution No. 15-0644, Supporting the Move to Amend Organization's Proposed Constitutional Amendment**

Councilmember Glover moved to approve the Constitutional amendment. Councilmember Tim seconded. Margaret Rowland provided a brief intro. Motion passed on a RC Vote: Timm, Glover and Peterson -Yes. Butz and Burgess-No

**Consideration of Resolution No. 15-0645, Making Award of Construction Contract for 2015 Hickman Road and 63rd Street Streetscape and Gateway Signage and Authorizing the Mayor and Clerk to Execute Same**

Councilmember Peterson moved to approve the 63<sup>rd</sup> Street Streetscape and Gateway signage; Councilmember Glover seconded approval. Motion passed on RC vote: Butz, Timm, Glover, Peterson- Yes and Burgess-No.

**Consideration of Resolution No. 15-0646, Approving FY '15 Year-End Fund Transfers** Councilmember Butz moved to approve '15 year-end fund transfers; Councilmember Peterson seconded approval. Motion passed unanimously on a RC vote.

**Consideration of Resolution No. 15-0647, Approving the Termination of Automatic Aid Agreement for Residential and Commercial Structural Fire Calls and Automatic Alarms with the City of Clive**

Councilmember Peterson moved to terminate automatic aid agreement with City of Clive; Councilmember Glover seconded approval. Motion passed unanimously on a RC vote..

**Consideration of Resolution No. 15-0648, Approving and Accepting the Final Plat for Windsor Crossings Plat 1**

Councilmember Peterson moved to approve the final plat for Windsor Crossings Plat 1; Councilmember Glover seconded approval. Motion passed unanimously on a roll call vote.

**Consider Approval for Setting a Date for Public Hearing, Design Guidelines (July 6, 2015)** Councilmember Burgess moved to approve the public hearing; Councilmember Glover seconded approval. Motion carried unanimously on a roll call vote.

**Consideration of Midtown Center Site Plan Rendering**

Councilmember Burgess moved to accept Concept #41 with a 4-year construction timeline and minimum assessed value. Motion failed due to lack of a second. Councilmember Timm moved to approve concept #40 with landscaping from concept # 41 as approved by council at site plan hearing, along with a 4-year timeline and a \$10M guaranteed minimum assessment; Councilmember Butz seconded approval. Motion passed on a RC vote: Butz, Timm and Burges- Yes Glover and Peterson-No.

**Consider Approval of Public Safety Cameras, for Purchase Exceeding \$7,500. Total Request = \$10,432 – (Internal Cameras - \$2,783 Communication Innovators) ; (Exterior Cameras - \$7,649 Dakota Security, Inc.)**

Councilmember Peterson moved to approve the purchase of public safety cameras. Councilmember Butz seconded approval. Motion passed unanimously on a roll call vote.

**Consider Approval of Public Safety Radios, for Purchase Exceeding \$7,500. Total Request = \$13,376.31 (Racom)** Councilmember Peterson moved to approve the purchase of public safety radios. Councilmember Glover seconded approval. Motion passed unanimously on a roll call vote

**Consider Approval of Purchase Request, for Training and Exercise Equipment**

Councilmember Glover moved to approve the purchase of training and exercise equipment. Councilmember Peterson seconded approval. Motion passed unanimously on a roll call vote

**Administrator Report**

- Dr. Shour to attend 10/60-EAB
- EAB options
- Introduction of Intern- Brandt Johnson

**Mayor's Inquiries**

- Doug Stone
- Design Guidelines
- 10/60 Repaving projects
- Thank you 75<sup>th</sup> anniversary committee

Police department stats

**Adjourn to 6:00pm on Monday, July 6, 2015, for the regular meeting of the City Council.**

Councilmember Peterson moved to adjourn; Councilmember Glover seconded. Motion passed unanimously on a RC vote.

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Diana Willits, Mayor

ATTEST:

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Brett Klein, City Administrator/Clerk