CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
June 1, 2015 - 6:00 p.m. City Hall - Publication Version

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Charlene Butz, Dave Burgess, and Betty Glover. Tony Timm was absent.

Staff present: City Administrator Klein, Chief Dennis McDaniel, Lieutenant Derek Meyer, and Officer Jeremy Siepker.

Approval of the Agenda
Councilmember Butz moved to approve the agenda; Councilmember Burgess seconded approval. Motion passed by voice vote unanimously.

Council Member Comments
Butz: Disappointed with percentage participation from Curb-It. A group of volunteers from Walnut Creek Church helped out with weeding the pavilion at Colby Park. They made a dent, but we need to get on top of it and have public works keep it up. **Glover**: No comment at this time. **Peterson**: No comment at this time. **Burgess**: No comment at this time.

Approval of Minutes
Councilmember Peterson moved to approve the May 18, 2015, minutes; Councilmember Glover seconded approval. Motion passed by voice vote passed unanimously.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.) Citizen Carrie Bowen requested Reite Avenue be resurfaced next as it is sinking in areas. The Public Works Committee will discuss this later in the month.
Registered Public Comment. Dr. Mark Shour from ISU Extension Office was present to provide a brief overview of the Emerald Ash Borer and treatment options available.

Promotional Appointments.
Chief McDaniel provided a brief promotional ceremony for Lieutenant Derek Meyer – promoted to the appointed position of Captain, and Officer Jeremy Siepker – promoted to Corporal.

Approval of the Consent Agenda
Councilmember Peterson moved to approve the Consent Agenda; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote

Consideration of Resolution No. 15-0642, A Resolution Approving and Updated 28E Agreement for Mutual Assistance for Polk County Fire and Rescue Services
Councilmember Butz moved to approve the 28E Agreement; Councilmember Peterson seconded approval. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0643, A Resolution Approving and Adopting a Strategic Plan
Councilmember Peterson moved to approve the Strategic Plan for the City of Windsor Heights; Councilmember Glover seconded approval. Motion passed unanimously on a RC vote.

Consider Approval of Pay Estimate No. 1 for 2014 Paving Project – Phase 2 to Grimes Asphalt and Paving ($474,997.39)
Councilmember Peterson moved to approve Pay Estimate No. 1 for Phase 2; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote.

Consider Approval of Pay Estimate No. 1 for 2014 Paving Project – Phase3 to OMG Midwest, Inc. ($97,786.59)
Councilmember Peterson moved to Pay Estimate No. 1 for Phase 3; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote..

Consideration of New Job Description – Firefighter Recruit

Councilmember Peterson moved to approve the firefighter recruit job description; Councilmember Butz seconded approval. Motion passed unanimously on a roll call vote.

Consider Approval of Agreement Between the City of Windsor Heights and Veenstra and Kimm, Inc., for Building Department Services Agreement – Inspection Services
Councilmember Burgess moved to approve the agreement; Councilmember Peterson seconded approval. Motion carried unanimously on a roll call vote.

Consider Approval and Authorization to Issue Request for Qualifications for Engineering Services
Councilmember Burgess moved to approve the issuing of the RFQ; Councilmember Glover seconded approval. Motion carried unanimously on a roll call vote.

Administrator Report

- Mediacom Community Wi-FI
- Public Safety Cameras
- League Conference – September 23rd – 25th

Mayor's Inquiries

- 10/60 Meeting on Monday at 5:15 p.m.
- Music in the Park Begins June 9th
- Movies in the Park Begins June 19th
- Junior Detective

Adjourn to 6:00pm on Monday, June 15, 2015, for the regular meeting of the City Council.
Councilmember Peterson moved to adjourn; Councilmember Glover seconded. Motion passed unanimously on a RC vote.

Diana Willits, Mayor

ATTEST:

Brett Klein, City Administrator/Clerk