

AGENDA



**JUNE 1, 2015 REGULAR BUSINESS MEETING AGENDA
6:00 P.M. COUNCIL CHAMBERS, 1133 66TH STREET
WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662**

(Full detail and supporting documents for each item can be found at www.windsorheights.org If you do not have web / internet access, and would like the supporting documents and information, please call City Hall by 3:00 p.m. the day of the meeting and we will provide you a hard copy at the meeting)

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
 - a) Board, Committee, Commission Updates
- 4) **Approval of the Minutes:**
 - a) May 18, 2015 Regular Council Meeting
- 5) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
 - a) **Registered Comment** - Dr. Mark Shour will be present to provide a brief overview on the Emerald Ash Borer to outline best practices and options cities have in response to the presence of the Emerald Ash Borer.
- 6) **Promotional Appointments – Police**
 - a) Recognition of Police Officer Jeremy Siepker to Appointed Position - Police Corporal
 - b) Recognition of Police Lieutenant Derek Meyer to Appointed Position – Police Captain
- 7) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a) Claims & Payroll
 - b) Approval of Tobacco Permit Renewal Application from Champ & Champ LLC DBA Wine and Spirits Gallery
- 8) **Consideration of Resolution No. 15-0642,** A Resolution Approving An Updated 28E Agreement for Mutual Assistance for Polk County Fire and Rescue Services
- 9) **Consideration of Resolution No. 15-1643,** A Resolution Approving and Adopting a Strategic Plan
- 10) **Consider Approval of Pay Estimate No. 1,** for 2014 Paving Project – Phase 2 to Grimes Asphalt and Paving (\$474,997.39)
- 11) **Consider Approval of Pay Estimate No. 1,** for 2014 Paving Project – Phase 3 to OMG Midwest, Inc. (\$97,786.59)
- 12) **Consideration of New Job Description,** Firefighter Recruit
- 13) **Consider Approval of Agreement Between the City of Windsor Heights and Veenstra & Kimm, Inc.,** Building Department Services Agreement – Building Inspection Services
- 14) **Consider Approval and Authorization,** to Issue Request for Qualifications for Engineering Services
- 15) **Administrator Report**
- 16) **Mayor’s Inquiries**
- 17) **Adjourn to 6:00pm on Monday June 15 at Windsor Heights Council Chambers**

Mayor
Diana Willits

City Administrator
Brett Klein

Chief of Police & Fire Services
Dennis McDaniel

Council Members
Steve Peterson (Mayor Pro Tem)
Charlene Butz
Betty Glover
Dave Burgess
Tony Timm

Treasurer
Marcia Woodke

**Director of Planning, Development and
Marketing**
Sheena Danzer

City Attorney
Matt Brick