

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
May 18, 2015 - 6:00 p.m. City Hall - Publication Version

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Charlene Butz, Dave Burgess, Betty Glover and Tony Timm.

Staff present: City Administrator Klein, Chief McDaniel, and Sheena Danzer – Director of Planning and Development.

Approval of the Agenda

Councilmember Peterson moved to approve the agenda; Councilmember Butz seconded approval. Motion passed by voice vote unanimously.

Council Member Comments

Butz: Councilmember Glover and I reviewed the Ash Tree inventory and identified over 40 trees eligible for potential treatment. We have one bid and are getting two more. **Glover:** WHAMM went well and everybody seemed to have a lot of fun – Thanks to the Fire Department and Chief McDaniel – the new location for the pancake breakfast was well received. I participated in the ATE vendor interviews. **Peterson:** No comment at this time. **Burgess:** I am looking into Connect Iowa and will work with Brett who has gone through the process in at least one other community. **Timm:** Round 1 of grant review through BRAVO has been completed – there is 8% more funding this year than last year.

Approval of Minutes

Councilmember Timm moved to approve the May 4, 2015 minutes; Councilmember Peterson seconded approval. Motion passed by voice vote passed unanimously.

Public Hearing

Councilmember Burgess made a motion to enter into public hearing; Councilmember Glover seconded. Motion approved unanimously on a RC vote. Public Hearing opened at 6:07 p.m. With no comments received, Councilmember Butz made a motion to exit the public hearing; Councilmember Burgess seconded. Motion approved unanimously on a RC vote.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.) Citizen David Swartz provided a calendar of events and a brief overview of Music in the Park, highlighting the Java Jews on June 16, which goes along with a Taste of Jewish Cooking, and the August 30th Ice Cream Social. There was no other public comment.

Approval of the Consent Agenda

Councilmember Peterson moved to approve the Consent Agenda; Councilmember Burgess seconded approval. Motion passed unanimously on a RC vote

Consideration of Liquor License Applications

Councilmember Butz made a motion to approve the renewal for Stix Pool and Dart Emporium's Class C License and a New Class B License for the City of Windsor Heights July 4th Celebration; Councilmember Timm seconded. Motion passed unanimously on a RC vote.

Consideration of Site Plan Application for Windsor Crossing Senior Living Center Apartments

Councilmember Peterson made a motion to approve the site plan; Councilmember Glover seconded approval. Motion passed unanimously on a RC vote.

Consideration of a RFQ for a Trail Hub Feasibility Study

Councilmember Burgess made a motion to approve issuing the RFQ for the Trail Hub Study; Councilmember Timm seconded approval. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0538, A Resolution Authorizing and Approving City Employee Wage Rates for FY 2016

Councilmember Peterson made a motion to approve the employee wage rates for FY 2016 as presented; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0539, A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2015

Councilmember Burgess made a motion to approve the FY 2015 Budget Amendment; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0540, A Resolution Approving the City Administrator's Appointment of Douglas Stone to the Position of Director of Public Services

Councilmember Glover moved to approve the City Administrator's Appointment; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0541, A Resolution to Accept Easements and Property Acquisitions for Windsor Crossings Plat 1

Councilmember Butz moved to approve Resolution 15-0541; Councilmember Glover seconded approval. Motion passed unanimously on a RC vote..

Update on Mayor Appointments

Mayor Willits mentioned a change to the Planning and Zoning liaison, who is now Councilmember Timm, and that Councilmember Glover will continue to be the Metro West Housing designee. The other changes were the result of consolidating the fire and police committees.

Administrator Report

- Inquired with the Council in regard to terminating the agreement for building inspection services in order to renegotiate – no issues – please do so
- EAB
- Introduction of new Public Services Director – Douglas Stone

Mayor's Inquiries

- Washington DC trip
- Congratulations to Sheena on her marriage
- Great job on Pancake breakfast and WHAMM
- Summary Meeting of Colby

Adjourn to 6:00pm on Monday, June 1, 2015, for the regular meeting of the City Council.

Councilmember Burgess moved to adjourn; Councilmember Butz seconded. Motion passed unanimously on a RC vote.

Diana Willits, Mayor

ATTEST:

Brett Klein, City Administrator/Clerk