

**MINUTES OF THE
WINDSOR HEIGHTS
PLANNING AND ZONING COMMISSION
Council Chambers- 1133 66th St.**

April 30, 2015

1. Call to Order.

Egger called the meeting to order at 5:03 p.m. Foss, Tillotson, Fife, Jones, Turner was in attendance, and Calhoun was absent. Planning Director, Sheena Danzer was also in attendance.

2. Approval of the Agenda.

Tillotson made the motion to approve the agenda as presented; Fife seconded. Voice vote passed unanimously.

3. Approval of the minutes from the April 16, 2015 meeting.

Foss made a motion to approve the minutes as presented; Jones seconded. Voice vote passed unanimously.

4. Site Plan Review for Windsor Crossing Senior Living Apartments.

A motion was made by Tillotson and seconded by Fife to recommend approval of the site plan with the condition that additional landscaping materials (junipers and evergreens) be amended into the site. Voice vote passed unanimously.

5. Discussion on Design and Development Guidelines.

The Commission discussed building orientation standards with the consensus that it be stated as a preference over a requirement. This will be updated in the guidelines for the next meeting date. The Commission requested that staff identify what cities are using dark sky lighting standards language and to report back at the next meeting. Other grammatical amendments were also pointed out in the meeting and will be updated.

6. Adjourn.

Tillotson moved to adjourn at 5:46 p.m.; Jones seconded. Voice vote passed unanimously.