

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
April 20, 2015 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Willits called the meeting to order at 6:00 p.m. Council present: Steve Peterson, Charlene Butz, Dave Burgess, Betty Glover and Tony Timm.

Staff present: City Administrator Klein, Chief McDaniel, Sheena Danzer – Director of Planning and Development, Lt. Trace Kendig, and Reserve Captain Darren Skeries.

Approval of the Agenda

Council Member Peterson moved to approve, Council Member Timm seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order - Recognition and promotion of Police Reserve Officer Darren Skeries to the appointed position of Reserve Captain

Council Member Comments

Burgess (I attended a meeting with Fuzzy Friends and I'll get follow-up documents in soon); Glover (KWHB Cleanup is Saturday, April 25 – plastic bags and gloves will be available. Development Committee – Senior Living Center – I am happy they are addressing needs of the residential neighbors to the south and it looks like a great development), Timm (Bravo is engaging in Strategic Planning / Reorganizing), Butz (Saturday is KWHB Cleanup from 8:30am-10:30am by Burger King. Metro Waste – Tomorrow Plan – MPO Affordable Housing), Peterson (Dart is experiencing a 3% increase in ridership; Revenue up/Expenses down – continuous improvement)

Approval of Minutes

Council Member Peterson moved to approve the April 6, 2015 minutes, Council Member Butz seconded approval. Voice vote passed unanimously.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)

No public comment.

Public Hearing - Proposal to Issue Not to Exceed \$8,000,000.00 Aggregate Principal Amount of City's Revenue Bonds (Childserve Project) Series 2015

Council Member Butz made a motion to open the public hearing, Council Member Glover seconded. RC Vote passed unanimously. The public hearing convened at 6:22PM. Hearing no further comments from the public, Council Member Burgess motioned to close the public hearing, Council Member Butz seconded. RC Vote passed unanimously. The public hearing was closed at 6:23PM.

Public Hearing - Proposed Plans, Specs, Form of Contract and Estimate of Cost - Hickman Road Streetscape Improvements Project

Council Member Peterson made a motion to open the public hearing, Council Member Timm seconded. RC Vote passed unanimously. The public hearing convened at 6:23PM. Windsor Heights Resident John Thompson inquired about placing construction plus consulting costs on the actual agenda. Hearing no further comments from the public, Council Member Peterson motioned to close the public hearing, Council Member Burgess seconded. RC Vote passed unanimously. The public hearing was closed at 6:25PM.

Mayoral Proclamation – Earth Day

Approval of the Consent Agenda

Council Member Burgess moved to approve, Council Member Glover seconded approval of Claims & Payroll and the March 2015 Treasurer's Report. RC Vote passed unanimously.

Consideration Of Ordinance No. 15-02, An Ordinance Adopting The "Code of Ordinances of The City of Windsor Heights, Iowa" – (2nd Reading)

Council Member Peterson moved to approve, Council Member Butz seconded. RC Vote passed unanimously. Council Member Peterson moved to waive the third reading, Council Member Timm seconded. RC Vote: Yes-Timm, Glover, Peterson, No- Butz, Burgess.

Consideration of Approval for Setting a Date for a Public Hearing, Budget Amendment – (May 18, 2015)
Council Member Peterson moved to approve, Council Member Timm seconded. RC Vote passed unanimously.

Consideration of Approval, Revision to Employee Personnel Policy 13.1 Public Safety Building Work Hours
Council Member Butz moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Revised Job Description, Parks and Special Events Coordinator
Council Member Peterson moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution No. 15-0432, A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost
Council Member Burgess moved to table the item to the next regular session meeting, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution No. 15-0433, A Resolution to Proceed With the Issuance and Sale of Revenue and Refunding Bonds (Childserve Project), Series 2015A, In An Amount Not to Exceed \$8,000,000
Council Member Butz moved to approve, Council Member Peterson seconded. RC Vote passed unanimously.

Consideration of Resolution No. 15-0434, A Resolution Authorizing The Issuance, Execution, Delivery and Sale of Revenue and Refunding Bonds (Childserve Inc. Project), Series 2015 In The Aggregate Principal Amount Not To Exceed \$8,000,000, of The City of Windsor Heights, Iowa, The Execution and Delivery of A Loan Agreement and Second Supplemental Indenture of Trust, and Other Matters Relating Thereto
Council Member Timm moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

Consideration of Resolution No. 15-0435, A Resolution Authorizing And Approving Entering Into A Letter of Intent With The City of Clive Iowa for the Investigation and Analysis of A Potential Consolidation of Fire / EMS Departments
Council Member Glover moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

Administrator Report

- Emerald Ash Borer
- Excavation Project – Small Cell Tower
- Mid-Town Meeting

Mayor's Inquiries

CVB Meeting – Bookings way up. Thanks Chief and congrats to staff.

Adjourn to 6:00pm on Monday May 4, 2015 for the regular meeting of the City Council.

Council Member Burgess moved and Council Member Timm seconded. Voice vote passed unanimously.

ATTEST:

Diana Willits, Mayor

Brett Klein, City Administrator/Clerk