

**MINUTES OF THE
WINDSOR HEIGHTS
PLANNING AND ZONING COMMISSION
Community Center- 6900 School St.**

February 25, 2015

1. Call to Order.

Egger called the meeting to order at 4:36 p.m. Jones, Foss, Fife, Moran and Tillotson were in attendance. Absent was Calhoun. Planning Director, Sheena Danzer and City Administrator, Brett Klein, were also in attendance.

2. Approval of the Agenda.

Moran made the motion to approve the agenda as presented; Fife seconded. Voice vote passed unanimously.

3. Approval of the minutes from the January 28, 2015 meeting.

Foss made a motion to approve the minutes; Tillotson seconded. Moran abstained. Voice vote passed unanimously.

4. Site Plan Review Request- Midtown Center Master Plan.

Theresa Greenfield, President of Colby Management Company along with her consultants, Mike Simonson, Simonson Architects and Steve Moseley, Raker and Rhodes presented information in the Midtown Center Master Site Plan. Questions from the Commission focused on building orientation and how the plan accommodated walkers and bikers. Simonson spoke mostly to these questions and explained how topography was limiting the ability to move the buildings closer to the street.

Tillotson made a motion to defer action on the item and to set up a work session with the applicant; Moran seconded the motion. Voice vote passed unanimously.

5. Preliminary Plat Request- Windsor Crossing Development.

Fife made a motion to approve the preliminary plan with approval of the final plat; Tillotson seconded. Voice vote passed unanimously.

6. Adjourn.

Moran moved to adjourn at 5:32 p.m.; Fife seconded. Voice vote passed unanimously.