

AGENDA



Windsor
Heights
the heart of it all

**MARCH 2, 2015 REGULAR BUSINESS MEETING AGENDA
6:00 P.M. COMMUNITY & EVENTS CENTER, 6900 SCHOOL STREET
WINDSOR HEIGHTS, IOWA**

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
- 4) **Approval of the Minutes:**
 - a) February 16, 2015 Regular Council Meeting
- 5) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
 - a) **Registered Comment.** Representatives from Davis Brown Law Firm / Childserve will be present to discuss a request to issue conduit (City Capacity) financing for Childserve.
- 6) **Public Hearing.** Proposed FY 16 Budget Estimate
- 7) **Mayoral Proclamation:** Jason VanAusdall Service Recognition
- 8) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a) Claims & Payroll
- 9) **Consideration of Revised Job Descriptions / Positions – Reorganization of Public Safety Department:**
 - a) Approving a Title Change and Corresponding Duties / Responsibilities (Fire Chief to Deputy Fire Chief)
 - b) Approving a Title Change and Corresponding Duties / Responsibilities (Police Chief to Chief of Police / Fire Services)
 - c) Approving Police Captain Job Description and Authorizing the Promotion for FY '16
 - d) Approving Police Corporal Job Description and Authorizing the Promotion(s) for FY '16
 - e) Approving Public Safety Organization Chart
- 10) **Consider Approval of Agreement Between the City of Windsor Heights and Veenstra & Kimm, Inc.,** Building Department Services Agreement
- 11) **Consideration of Class E Liquor License Renewal Request,** Hy-Vee Food & Drugstore
- 12) **Consideration of Resolution No. 15-0318,** A Resolution Approving and Adopting the Annual City of Windsor Heights Operating Budget for FY 2015/2016
- 13) **Consideration of Resolution No. 15-0319,** A Resolution Regarding the Issuance of Not to Exceed \$8,000,000 Aggregate Principal Amount of Revenue and Refunding Bonds (Childserve Project), Series 2015, Calling A Public Hearing on the Proposed Issuance of the Bonds, and Directing Publication of Notice of the Hearing
- 14) **Consideration of Resolution No. 15-0320,** 28E Agreement for the Authority Members of the Metro Home Improvement Program
- 15) **Consideration of Resolution No. 15-0321,** A Resolution Making Award of a Construction Contract – Phase 3 Paving
- 16) **Consider Approval of Construction Bid,** Council Chambers – Public Safety
- 17) **Administrator Report**

18) **Mayor's Inquiries**

19) **Adjourn to 6:00pm on Monday March 16 at Windsor Heights City Hall**

Mayor
Diana Willits

City Administrator
Brett Klein

Police Chief
Dennis McDaniel

Public Works Director
Vacant

Council Members
Steve Peterson (Mayor Pro Tem)
Charlene Butz
Betty Glover
Dave Burgess
Tony Timm

Treasurer
Marcia Woodke

Fire Chief
Christopher Cross

**Director of Planning, Development
and Marketing**
Sheena Danzer

City Attorney
Matt Brick