

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
February 16, 2015 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Willits called the meeting to order at 6:00 p.m. Council present: Steve Peterson via phone, Charlene Butz, Dave Burgess via phone, Betty Glover via phone and Tony Timm.

Staff present: City Administrator Klein, Chief McDaniel, Chief Cross, Jason VanAusdall – Director of Public Works, Sheena Danzer – Director of Planning and Development, Lieutenant Derek Meyer, Detective Amanda Woods and Attorney Matt Brick.

Approval of the Agenda

Council Member Glover moved to approve, Council Member Butz seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order - Presentation of National Award to the Police Department for Their 2014 National Night Out Celebration

Lt. Meyer spoke and acknowledged Detective Woods and being 1 of only 3 Iowa communities to win the National Award for the 2014 National Night Out Celebration. Detective Woods said there were 700 people in attendance, \$1500 in donations, and 22 vendors on hand. Thanks to the City Council and community for support.

Council Member Comments

Mayor Willits thanked Officer Woods. Burgess (Thanked Officer Woods), Peterson (Thanked Officer Woods), Butz (Thanked Officer Woods), Glover (Thanks to Officer Woods), Timm (1,500 attended the Bravo Gala; Strategic Planning update is moving forward along with committee assignments).

Approval of Minutes

Council Member Timm moved to approve the February 2, 2015, minutes, Council Member Butz seconded approval. Voice vote passed unanimously.

Public Comment

Registered Comment- Representatives from the City's Auditing firm, Denman and Company, LLP, will be on hand for a brief presentation of the 2014 Final Audit. Dave Ellis provided a presentation of the FY'14 final audit.

Consideration of Resolution No. 15-0215, A Resolution Ratifying, Confirming And Approving Publication of Notice of Public Hearing on the Matter of The Proposed Amendment to the Resolution Authorizing the \$325,000 General Obligation Capital Loan Notes, Series 2014

Council Member Burgess moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Public Hearing. On The Matter of A Proposed Amendment to The Resolution Authorizing The \$325,000 General Obligation Capital Loan Notes, Series 2014

Council Member Timm made a motion to open the public hearing, Council Member Butz seconded. RC Vote passed unanimously. The public hearing convened at 6:16 PM. Hearing no comments from the public, Council Member Burgess motioned to close the public hearing, Council Member Timm seconded. RC Vote passed unanimously. The public hearing was closed at 6:17 PM.

Approval of the Consent Agenda

Council Member Timm moved to approve, Council Member Butz seconded approval of Claims & Payroll, January 2015 Treasurer's Report, and approval of tobacco settlement agreement between Sam's Club and the City of Windsor Heights. RC Vote passed unanimously.

Consideration of Class C Liquor License Renewal Request- Baru 66

Council Member Butz moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of New Class E Liquor License Request- Kum & Go

Council Member Timm moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Resolution No. 15-0216, A Resolution Approving and Authorizing Amendment to the Resolution Authorizing the \$325,000 General Obligation Capital Loan Notes, Series 2014 and Authorizing and Providing For Change of Pledge

Council Member Peterson moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Resolution No. 15-0217, Approving the Fiscal Year 2014 Audit

Council Member Timm moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Revised Job Description, Director of Public Works / Building Official

Council Member Burgess moved to approve, Council Member Peterson seconded. RC Vote passed unanimously.

Consider Approval of Agreement Between the City of Windsor Heights and Calhoun-Burns and Associates, 2015 Bridge Inspection Program

Council Member Glover moved to approve, Council Member Peterson seconded. RC Vote passed unanimously.

Consider Approval of Agreement Between the Cities of Clive, Grimes, Johnston, Norwalk, Urbandale, Waukee, West Des Moines and Windsor Heights, Equipment Sharing for a Variety of Public Works Purposes

Council Member Butz moved to approve, Council Member Timm seconded. RC Vote passed unanimously.

Setting a Date for Public Hearing, on the Proposed 2016 Fiscal Year Budget (March 2, 2015, 6:00 p.m.)

Council Member Burgess moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Ordinance No. 15-01, An Ordinance Amending And Recreating the Code of Ordinances for The City of Windsor Heights, Iowa, by Amending Chapter 13, Section 01, Finance Director / Treasurer Appointment (Second Reading)

Council Member Glover moved to approve, Council Member Butz seconded. RC Vote passed unanimously. Council Member Peterson moved to waive the 3rd and final reading, Council Member Glover seconded. RC Vote passed unanimously.

Administrator Report

- Design Guidelines
- Budget Presentation
- University Avenue Update
- Meeting- City Hall

Mayor's Inquiries

Jason VanAusdall- Thank you for your service. A big sendoff will be March 2nd.

Adjourn to 6:00pm on Monday March 2, 2015 for the regular meeting of the City Council.

Council Member Peterson moved and Council Member Timm seconded. Voice vote passed unanimously.

Diana Willits, Mayor

ATTEST:

Brett Klein, City Administrator/Clerk