

AGENDA



Windsor
Heights
the heart of it all

FEBRUARY 2, 2015 REGULAR BUSINESS MEETING AGENDA

6:00 P.M. CITY HALL, 1133 66th STREET
WINDSOR HEIGHTS, IOWA

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
- 4) **Approval of the Minutes:**
 - a) January 19, 2015 Regular Council Meeting
- 5) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
 - a) Registered Comment. A Representative from MPO will be present to provide an update on projects.
- 6) **Public Hearing** on proposed plans and specifications, proposed form of contract and estimate of cost for the construction of the 2014, Paving Program, Phase 3, for the City of Windsor Heights, Iowa and the taking bids therefor
- 7) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a) Claims & Payroll
- 8) **Consideration of New Class C Liquor License Request**
 - Front Row II
- 9) **Consideration of Class C Liquor License Renewal Request**
 - Ridgemont
- 10) **Consideration of Revised Job Description / Position**, Approving A Title Change And Corresponding Duties / Responsibilities (Accounting Clerk to Treasurer)
- 11) **Consideration of Approval**, of Site Plan Application for Scooter's Coffee Shop at Sherwood Forest (Hickman Road and 73rd) by FB Coffee Company
- 12) **Consideration of Ordinance No. 15-01**, An Ordinance Amending And Recreating the Code of Ordinances for The City of Windsor Heights, Iowa, by Amending Chapter 13, Section 01, Finance Director / Treasurer Appointment (First Reading)
- 13) **Consideration of Resolution No. 15-0209**, A Resolution Approving An Updated Fee Schedule for The City of Windsor Heights, Iowa, for The Remainder of Calendar Year 2015 And Fiscal Year 2016
- 14) **Consideration of Resolution No. 15-0210**, A Resolution Approving The Community Center Employee Rental Policy
- 15) **Consideration of Resolution No. 15-0211**, A Resolution Making Award of Construction Contract For 2014 Phase 2 Paving Project
- 16) **Consideration of Resolution No. 15-0212**, A Resolution Approving Construction Contract and Bond – 2014 Phase 2 Paving
- 17) **Consideration of Resolution No. 15-0213**, A Resolution Adopting Plans, Specifications, Form of Contract And Estimate Of Cost – 2014 Phase 3 Paving Project
- 18) **Consideration of Resolution No. 15-0214**, A Resolution of Support for Additional Investment for All Modes of Local Travel

19) **Consideration of Appointment to Full-Time Staff**, Council Will Consider the Finance and Personnel Committee Recommendation to increase Phillip Nations' Hours to Permanent, Full-time Status

20) **Administrator Report**

- a) Design Guidelines
- b) Council Chambers / Emergency Operations Center Grant
- c) Director of Public Works

21) **Mayor's Inquiries**

22) **Adjourn to 6:00pm on Monday February 16 at Windsor Heights City Hall**

Mayor
Diana Willits

City Administrator
Brett Klein

Police Chief
Dennis McDaniel

Public Works Director
Jason VanAusdall

Council Members
Steve Peterson (Mayor Pro Tem)
Charlene Butz
Betty Glover
Dave Burgess
Tony Timm

Accounting Clerk
Marcia Woodke

Fire Chief
Christopher Cross

**Director of Planning, Development
and Marketing**
Sheena Danzer

City Attorney
Matt Brick