

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
December 1, 2014 - 6:00 p.m. City Hall - Publication version**

RC=Roll Call Vote

Mayor Willits called the meeting to order at 6:00 p.m. Council present: Charlene Butz, Dave Burgess, Betty Glover and Tony Timm. Council Member Steve Peterson arrived at 6:27PM.

Approval of the Agenda

Council Member Butz moved to approve, Council Member Glover seconded approval of the agenda. Voice vote passed unanimously.

Council Member Comments

Burgess (No comment), Peterson (Absent), Butz (No comment), Glover (Questioned the light rail and whether or not it's included in the MPO's plan. The Mayor said she didn't notice the light rail being included in the plan but thought that it was an excellent idea to have some representatives from the MPO come and present the Tomorrow Plan) at a future Council meeting, Timm (No comment).

Approval of Minutes

Council Member Glover moved to approve the November 17, 2014 minutes, Council Member Timm seconded approval. Voice vote passed unanimously.

Public Comment

Anne Webber, Board member of GiGi's Playhouse, talked about GiGi's background and what they do. The open house and ribbon cutting will be January 20, 2015.

Mayoral Proclamation: Quester Winner of 2014 EXPLOR Award

Approval of the Consent Agenda

Council Member Butz moved to approve, Council Member Glover seconded approval of Claims & Payroll. RC Vote passed unanimously.

Consideration of Resolution No. 14-1272, A Resolution Authorizing and Approving a Payment In Lieu of Taxes (PILOT) Agreement with Immanuel

Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution No. 14-1273, A Resolution Amending and Revising Section 7.3 of the Windsor Heights Personnel Policy Manual – Cell Phone Reimbursement

Council Member Glover moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution No. 14.1274, A Resolution Adopting National Interoperability Channels (Metro Interoperability Communications System)

Council Member Timm moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

Consideration of Resolution No. 14-1275, A Resolution Approving the Polk County Joint E911 Service Board Appointments

Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution No. 14-1276, A Resolution Approving and Adopting an Official Font of the City

Council Member Glover moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution No. 14-1277, A Resolution Authorizing and Approving Entering Into a 28E Agreement with Polk County for Emergency Animal Control Services

Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

Discussion / Possible Action, Approving a Gateway Sign Design in the Area of 63rd and Hickman

Council Member Peterson moved to approve option B with traditional brick, Council Member Burgess seconded. RC Vote: Yes- Butz, Timm, Burgess, Peterson, No- Glover.

Consideration of Job Description and Hiring Authorization, A Revised Job Description for the Police Administrative Support Clerk and Authorization to Hire Permanent, Full-Time Position

Council Member Timm moved to approve, Council Member Peterson seconded. RC Vote passed unanimously.

Administrator Report- Recap of Budget Goals

Council Member Butz added infrastructure to the list.

Mayor's Inquiries

The Partnership dinner is Tuesday, January 27, 2015. The City should consider getting a table like last year as it is a very valuable session.

Closed Session. Possible closed session pursuant to Iowa Code Section 21.5.i, to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. This discussion is further exempt from Iowa Code Chapter 21 pursuant to Iowa Code Section 21.9, as well as the attorney / client privilege as codified in Iowa Code Section 622.10.

Council Member Peterson moved to approve entering into closed session, Council Member Timm seconded. RC Vote passed unanimously. City Council adjourned to closed session at 6:49PM.

Council Member Burgess made a motion to leave closed session, Council Member Timm seconded. RC Vote passed unanimously. City Council left closed session at 7:46PM.

Return to Open Session

Council Member Peterson moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Action from Closed Session

No action.

Adjourn to 6:00pm on Monday December 15, 2014 for the regular meeting of the City Council.

Council Member Peterson moved and Council Member Glover seconded. Voice vote passed unanimously. The City Council meeting ended at 7:48PM.

Diana Willits, Mayor

ATTEST:

Brett Klein, City Administrator/Clerk