

# AGENDA



Windsor  
Heights  
*the heart of it all*

## DECEMBER 15, 2014 REGULAR BUSINESS MEETING AGENDA

6:00 P.M. CITY HALL, 1133 66<sup>th</sup> STREET  
WINDSOR HEIGHTS, IOWA

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
- 4) **Approval of the Minutes:**
  - a) December 1, 2014 Regular Council Meeting
- 5) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
- 6) **Approval of the Consent Agenda.**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

  - a) Claims & Payroll
  - b) November Treasurer's Report
- 7) **Consideration of Resolution No. 14-1278,** A Resolution Approving Appointment of Board Members to Metro Waste Authority
- 8) **Consideration of Mayor / Council Appointments,** Approval of the Committee Appointments for Terms Defined on the Attached Committee Listing
- 9) **Consideration of Resolution No. 14-1279,** A Resolution Ordering Construction of Certain Public Improvements, and Fixing a Date for a Public Hearing Thereon and Taking of Bids Therefore --- 2014 Paving Program Phase 2
- 10) **Consideration of Resolution No. 14-1280,** A Resolution Making Award of Construction Quotation for Public Safety Building Renovations
- 11) **Consideration of Revised Job Description / Position,** Approving a Title Change and Corresponding Duties / Responsibilities (Administrative Assistant to Communications Coordinator / Deputy Clerk)
- 12) **Administrator Report**
- 13) **Mayor's Inquiries**
- 14) **Possible Closed Session,** In accord with Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
- 15) **Return to Open Session**
- 16) **Discussion/Possible Action from Closed Session**
- 17) **Adjourn to 6:00pm on Monday January 5 at Windsor Heights City Hall**

**Mayor**  
Diana Willits

**City Administrator**  
Brett Klein

**Police Chief**  
Dennis McDaniel

**Public Works Director**  
Jason VanAusdall

**Council Members**  
Steve Peterson (Mayor Pro Tem)  
Charlene Butz  
Betty Glover  
Dave Burgess  
Tony Timm

**Accounting Clerk**  
Marcia Woodke

**Fire Chief**  
Christopher Cross

**Zoning Administrator**  
Sheena Danzer

**City Attorney**  
Matt Brick