

**MINUTES OF THE  
WINDSOR HEIGHTS  
PLANNING AND ZONING COMMISSION MEETING  
Council Chambers, 1133 66<sup>th</sup> Street**

**October 22, 2014**

**1. Call to Order.**

Calhoun called the meeting to order at 4:34 p.m. Muntz, Moran, Crain, and Foss in attendance. Absent was Egger and Fife. Zoning Administrator, Sheena Danzer was also present.

**2. Approval of the Agenda.**

Moran made the motion to approve the agenda as presented; Foss seconded. Voice vote passed unanimously.

**3. Approval of the minutes from the September 29, 2014 special meeting.**

Foss asked to remove “unremarkable” and replace with “remarkable” in item #4 and Moran asked to remove “unacceptable” and replace with “acceptable” in item #4. Moran made a motion to approve the minutes as corrected; Muntz seconded. Voice vote passed unanimously.

**4. Site plan review for Immanuel Pathways, 7700 Hickman Road.**

Immanuel Pathways was back for review of their site plan. At the October 24, 2014 meeting they had presented their project for discussion only as they were not ready for site plan review. Immanuel still needs approval of a 5 foot variance for the rear parking lot setback in order for their site plan to meet the zoning code (requirement is 10 foot). If they are not approved, a revision of the site plan may be needed. Staff was in receipt of the variance application on October 22, 2014 and has set a Board of Adjustment meeting date for November 13, 2014.

Moran made a motion to recommend approval of the site plan subject to securing a variance as needed; Foss seconded. Roll call vote passed unanimously.

**5. Site plan review for Unity Point Clinic, 6400 Hickman Road.**

Hurd Land Company, LLC presented the site plan for the first phase of the development at Windsor Crossing for a Unity Point Clinic.

Crain made a motion to recommend approval of the site plan; Moran seconded. Roll call vote passed unanimously.

**6. Adjourn to next meeting, November 25, 2014.**

Crain moved to adjourn at 5:45 p.m.; Foss seconded. Voice vote passed unanimously.