

**MINUTES OF THE
WINDSOR HEIGHTS
PLANNING AND ZONING COMMISSION MEETING
City Hall, 1133 66th Street**

September 24, 2014

1. Call to Order.

Egger called the meeting to order at 4:34 p.m. Calhoun, Muntz, Moran, and Foss in attendance. Absent were Crain and Fife. Zoning Administrator, Sheena Danzer was also present.

2. Approval of the Agenda.

Moran made the motion to approve the agenda as presented; Calhoun seconded. Voice vote passed unanimously.

3. Approval of the minutes from the August 27, 2014 meeting.

Moran made a motion to approve the minutes as read; Calhoun seconded. Voice vote passed unanimously.

4. Presentation from Immanuel Pathways

Representatives from Immanuel Pathways gave a presentation on their proposal to occupy the building at 7700 Hickman Road, which would be an adult daycare. A site plan review application is being submitted and will be on the October 22, 2014 agenda for a recommendation.

5. Public hearing to amend table 168-2 in the Zoning Ordinance for Food Sales (Convenience) to be permitted as a conditional use in the community commercial (CC) zoning district instead of permitted by right.

Egger opened the public hearing at 5:32pm with no comments from the public. The hearing was closed at 5:49pm.

Foss made the motion to recommend approval of the text amendment to the City Council. Moran seconded. Voice vote passed unanimously.

6. Discussion of city-wide design standards.

Planning and Zoning member, Zane Muntz presented an update on the city-wide design standards and presented a schedule of adopting. There will be a public input meeting on the standards, with a meeting date to be determined at a later date.

7. Adjourn to next meeting, September 29, 2014

Moran moved to adjourn at 6:55 p.m.; Muntz seconded. Voice vote passed unanimously.