

Agenda Report

September 15, 2014 City Council Meeting

September 15, 2014

Item No. 11

ISSUE: Disposal of Property

BACKGROUND:

The resolution allows the Mayor and staff to dispose of excess and obsolete property held by the City. These items include old computer and electronic equipment, outdated furniture at City Hall and new City Hall (benches in council chamber to be replaced by funds from a grant), bricks at the public works building and other misc outdated equipment. The minimum amount the City will receive in total for all property will be \$5,000. The funds will go toward the remodel work at the current city hall for the police and fire departments. Offers will be sent and accepted by the Public Works Director, who will work with the various department heads to categorize and track the sale of property from each department.

RECOMMENDATION:

Staff recommends the City Council adopt the resolution

STAFF CONTACTS:

Jeffrey A. Fiegenschuh, City Administrator

THE CITY OF WINDSOR HEIGHTS, IOWA

RESOLUTION NO.14-0954

A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the items of equipment, supplies and materials listed on Exhibit A (the "Property") are no longer needed or used by the City of Windsor Heights; and

WHEREAS, the City wishes to dispose of the surplus or obsolete Property by reasonable offer and acceptance; and

WHEREAS, the City determines that the non-competitive sale of the obsolete supplies, materials, and equipment for an amount of not less than \$5,000.00 is a reasonable and acceptable means of disposal of surplus and obsolete city property.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Windsor Heights, Iowa:

1. The items listed on Exhibit A are hereby declared surplus and/or obsolete.
2. That City Council of the City of Windsor Heights, Iowa hereby authorizes the disposal of all these items for a combined amount of not less than \$5,000.00.
3. The City Administrator and/or the Mayor are hereby authorized to execute such documents and other writings, and to take any other actions, as may be necessary or desirable to effectuate the purposes and intent of this resolution.

PASSED AND APPROVED THIS 15th DAY OF SEPTEMBER 2014.

Diana Willits, Mayor

Attest:

Jeff Fiegenschuh, City Administrator/Clerk

EXHIBIT A

Furniture
Computer equipment
Office equipment
Electronics
Bricks