



City of
Windsor
Heights
the heart of it all

August 14, 2014

TO: City Council Members

FROM: Sheena Danzer, City Inspector/Zoning Administrator

June and July 2014 Building and Planning Report

June and July Permits- Building, Sign, Plumbing, Mechanical

<u>ADDRESS</u>	<u>OWNER</u>	<u>DESCRIPTION</u>
7026 El Rancho	Sarah Garriot	Porch landing
6620 Elmcrest	Tony Welch	Fence
1245 72 nd	Manuel Perez	Fence
1213 64 th	Gervase Gallant	Deck
7101 University	Hy-Vee	Fence
7008 Del Matro	James Meinecke	Deck
1922 80 th	David Walker	Fence
6507 University	Jeff Young	GiGi's Playhouse (tenant finish)

6610 Colby	Alex Richards	Shed
1403 64 th	Terrance Holm	Garage
2000 69 th	Doug Davidson	Extending deck
7109 Colby	Reilly Cady	Fence
803 73 rd	Martin Brody	Suite Dreams (tenant finish)
7101 University	Hy-Vee	Market Café remodel
6401 Allison	Marc Goeders	Fence
1250 71 st	Ryan Hutchinson	Fence
6405 Elmcrest	John Rivas	HVAC installation
1235 66 th Unit 14	Meredith Saunders	HVAC installation
1006 66 th	Allen Sabbag	Sanitary sewer replace
6528 Colby	Jody Fencl	Sanitary sewer replace
6507 University	Jeff Young	Bathroom remodel
7009 Colby	Craig Becker	Sanitary sewer replace
7215 University	Kum and Go	Disconnect water/sewer (Flooring Gallery)
7101 University	Hy-Vee	Plumbing for underground water, waste, vent, water for new bar
7200 Hickman	Quik Trip	Temporary pennant
6705 Elmcrest	Trinity Braun-Arana	Driveway approach
2109 74 th	Steve Dreuer	Driveway approach
7118 Franklin	Valia Viever	Driveway approach
7215 University	Kum and Go	Demolition (Flooring Gallery)

June 2014 Open Cases

Date Rec'd	Address/ Location	Type	Date & Action Taken	Follow Date	Abated?	Results/Comments	Rental
*6-3-14	Windsor Heights Presbyterian	brush pile	6-3-14 letter sent	6/13/2014	Y		N
*6-4-14	6427 Forest	inop vehicle, junk at curb	called property owner	6/9/2014	Y	property owner stated everything would be taken care of over the weekend	N
6/6/2014	1231 72nd	grass, weeds, brush	6-6-14 sent letter	3 days		property owner was not home at the time I stopped by	N
6/6/2014	1826 63rd	grass and weeds	6-6-14 abt letter	3 days		City had to mow and lien property last fall property is vacant	N
6/6/2014	6401 Del Matro	grass	6-6-14 letter	3 days			N
*6-10-14	6706 NW Dr	grass and weeds	6-10-14 letter	3 days		complaintant thought nobody is living there at this time	N
6/13/2014	6420 NW Dr.	grass- 2nd notice	6/13/2014 certified abatement letter	3 days			N
*6-16-14	1244 72nd	brush pile	6-16-13 letter	5 days			N
*6-18-14	7037 Wilshire	grass and brush pile	6-18-14 letter	3 days for grass, 7 days brush pile			N
6/18/2014	6807 Forest	inoperable vehicle	6/18/2014 letter	30 days in receipt			N
*6-24-14	1506 64th	junk and refuse	6-25-14 certified letter	14 days within receipt		certified letter received 6-26-14	Y

*electronic or phoned in complaint received

July 2014 Open Cases

Date Rec'd	Address/ Location	Type	Date & Action Taken	Follow Date	Date Abated	Results/Comments	Rental
*7-1-14	1035 65th	brush and grass	7-1-14 certified letter	5 days for brush, 3 days for grass	7/9/2014		Y
7/2/2014	1111 69th	junk and brush	7-2-14 certified letter to property owner and letter to tenant				Y
*7/8/2014	1540 68th	grass	7-8-14 sent letter	7/18/2014			N
7/7/2014	1724 63rd	grass and weeds	7-7-14 door hanger, called realtor	7/10/2014	7/9/2014		N
7/7/2014	1028 69th	grass, weeds, couch	7-7-14 door hanger	7/11/2014	7/9/2014		N
*7-9-14	1810 79th	grass and weeds in rear	7/9/2014- spoke with property owner	7/11/2014			
7/18/2014	2011 64th	grass and weeds, tree branches	7-18-14 letter to property owner	3 days/7 days			N
7/18/2014	941 65th	grass and weeds	7-18-14 certified letter	3 days within receipt			vacant
7/23/2014	6401 Del Matro	grass, weeds, brush, junk	7-23-14 door hanger	7/28/2014		talked with neighbor about property-abatement notice to come on Monday	owned by the bank
7/23/2014	7009 Sunset	trailer on lawn, tires, trailer on jacks	7-23-14 door hanger	7/28/2014	7/29/2014		N
7/23/2014	Windsor Heights Presbyterian	brush pile south of parking lot	7-24-14 certified letter	3 days within receipt		sent notice on June 3rd and attempted to call with no response	N
7/29/2014	6603 Sunset	dead tree	7-29-14 door hanger	9/1/2014			N
7/29/2014	1201 64th	damaged vehicle	7-30-14 letter	30 days			N
*7-29-14	1003 64th	grass and weed height	7-30-14 letter	3 days	Y		N
7/30/2014	1003 66th	grass and weed height	7-30-14 door hanger	3 days	Y		N
7/31/2014	7909 Marilyn	brush in street	7-31-14 door hanger	8/4/2014			N

*electronic or phoned in complaint received

Planning and Zoning Update

The Planning and Zoning Commission will meet on August 27, 2014 at 4:30pm for a public hearing on a rezoning of the property north and east of Hy-Vee. Hy-Vee is requesting a rezoning of the property to locate a gas station and convenience store on-site. If recommendation passes for the rezoning, the Commission will hold a public hearing for the recommendation of a conditional use permit for the site as well. The Planning and Zoning will make their recommendation which will be presented to the City Council on September 2, 2014 who will then hold a public hearing on the rezoning request. The City Council has final approval on rezoning requests.

Zane Muntz, a Planning and Zoning Commission member and architect, has been working with City staff on updating design standards for commercial properties in Windsor Heights. These standards are being developed and key stakeholders have been involved in the process; specifically Colby Interests and Richard Hurd as they are the main land owners in town. The design standards will be on the August 27th agenda for discussion only. They will be brought to Council when Planning and Zoning acts on a recommendation.

Colby Park Trail Hub

An Ad Hoc Committee is currently being formed for the Colby Park Trail Hub project. Committee members will help with marketing and fundraising of the trail hub and help move the project forward.

A grant has been submitted through Wellmark Blue Cross and Blue Shield, with the chance of being awarded \$7,500. It is a public voting process which will start on August 20th through September 7th. Anyone can vote each day that it is open.

A REAP (Resource Enhancement and Protection) grant has been submitted for the project as well. If awarded, the City could receive up to \$75,000 to go towards the trail hub. Funds would be used for trail signage and stormwater practices.