

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
August 4, 2014 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Pro Tem Peterson called the meeting to order at 6:00 p.m. Council present: Steve Peterson, Charlene Butz, Betty Glover, Dave Burgess, and Tony Timm.

Approval of the Agenda

Council Member Butz moved approval, Council Member Glover seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order

No Report

Council Member Comments

Burgess (Went through the building bid specs and now looking at furniture bids), Peterson (Weekend staff in fire house started this past weekend and there were two ambulance calls on Saturday), Butz (National Night Out is Tuesday, August 5th), Glover (Attended CIRDWC regular water meeting with City Administrator and Council Member Butz; National Night Out is Tuesday), Timm (Grants from Bravo went out; work on strategic plan).

Proclamation for Heather Anderson

Heather Anderson was on hand to accept the proclamation from Mayor Pro Tem Peterson.

Approval of Minutes

Council Member Glover moved to approve the July 21, 2014 minutes, Council Member Butz seconded approval of the minutes. Voice vote passed unanimously.

Public Comment

Windsor Heights Resident John Thompson has concerns with the Windsor Living Magazine and feels the funds would be better spent in other areas.

Approval of the Consent Agenda

Council Member Timm moved to approve, Council Member Glover seconded approval of Claims & Payroll and appointment of Carrie Kruse to the Sister City Commission. Voice Vote: Yes- Butz, Timm, Glover, Peterson, No- Burgess.

Approval of Partial Pay Estimate No. 5 for work on the 73rd Street Widening Project in the amount of \$23,204.93

Council Member Timm moved to approve, Council Member Butz seconded approval. RC Vote: Yes- Butz, Timm, Glover, Peterson, No- Burgess.

Consideration of Ordinance 14-09 (3rd Reading) amending Chapter 156 rental housing code, of the municipal code of the City of Windsor Heights, Iowa by adding new signage requirements to section 156.06.01

Council Member Butz moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Ordinance 14-10 (2nd reading) amending Chapter 37, Fire Code of the City of Windsor Heights Code of Ordinances, permit fees and departmental charges

Council Member Glover moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

Consideration of Resolution 14-0840 authorizing a contract in the amount not to exceed \$34,629.07 with Alliances Technologies for system server and software upgrades

Council Member Butz moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

Consideration of Resolution 14-0841 to approve plans and specifications, form of contract and estimate of cost, and to evaluate bids for the 2014 city hall renovations

Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution 14-0842 accepting bids and awarding the contract in an amount not to exceed \$78,380 for the 2014 city hall renovation project

PW Director Jason VanAusdall explained that originally the target estimate for the renovation was \$70,000, so this bid is slightly above that estimate, but overall the project remains just under the original budgeted amount. The reason the bid came in high is the desire to install handicapped accessible entrance doors. Council Member Butz moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

Consideration of Resolution 14-0843 authorizing the closing of one of the \$50,000 Police Pension CDs and transferring said funds it into the Police Pension checking account

Council Member Butz asked CA Fiegenschuh to find and forward to the City Council a copy of the 2011 valuation that was conducted on the pension plan. CA Fiegenschuh reminded the council this is an older pension plan with two beneficiaries left. All current employees are on the IPERS plan. The City has enough in CDs to pay out just over two years of benefits at their current level, but will need to consider levying for this plan again as the City had done in the past. Council Member Butz moved to approve, Council Member Timm seconded. RC Vote passed unanimously.

Consideration of Resolution 14-0844 authorizing the authorizing the job description for the Community Services Officer

Chief McDaniel explained his need for the new part-time positions and the benefit the positions would bring to the department and the City as a whole. The annual cost savings should be approximately \$4,000 in salary adjustment and anywhere between \$4,000 and \$15,000 annually. Council Member Butz moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Resolution 14-0845 setting a public hearing for issuance of not to exceed \$70,000 capital loan notes for fire equipment and vehicles

Council Member Burgess moved to approve, Council Member Timm seconded. RC Vote passed unanimously.

Administrator Reports

Nothing to report

Mayor's Inquiries

The citizen survey is available on the city website. Please turn in goals by the August 18th meeting. National Night Out is Tuesday, August 5th from 5-7PM in Colby Park.

Adjourn to 6:00pm on Monday August 18, 2014 for the regular meeting of the City Council.

Council Member Glover moved and Council Member Butz seconded. Voice vote passed unanimously.

Diana Willits, Mayor

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk