

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
July 21, 2014 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Pro Tem Peterson called the meeting to order at 6:00 p.m. Council present: Steve Peterson, Charlene Butz, Betty Glover, and Dave Burgess. Tony Timm is absent and excused.

Approval of the Agenda

Council Member Burgess moved approval, Council Member Butz seconded approval of the agenda by amending 21 to 17. Voice vote passed unanimously.

Good of the Order- Presentation by Tim Mauro, CT Development, for proposed 31-unit senior living facility at 63rd St. and Hickman Road

Tim Mauro presented on the 31 unit senior living facility proposed at 6300 Hickman. The conditional use permit was recommended by the Planning & Zoning Board to Board of Adjustment. They are asking for a letter of support from the Council for the CDBG project application.

Public Hearing to take public comments on concerns on proposed revisions to 2014 Series A bond issuance

Council Member Butz made a motion to open the public hearing. Council Member Glover seconded. RC Vote passed unanimously, Council Member Timm absent. The public hearing convened at 6:11PM. There were no written or oral objections. Hearing no comments from the public, Council Member Glover motioned to close the public hearing. Council Member Butz seconded. RC Vote: Yes- Glover, Butz, Peterson, No- Burgess. Council Member Timm absent. The public hearing was closed at 6:13PM.

Council Member Comments

Burgess (The new building is coming along and bids are being evaluated for demo work. Also looking at new furniture and plan to have bid documents on the next agenda), Peterson (No comment), Butz (MPO finalized version of tomorrow plan, please read it), Glover (Great monthly report from Police in June; great work), Timm (Absent).

Proclamation for Heather Anderson

This has been postponed to the next council meeting.

Confluence Presentation of Colby Park Trail Hub Concept

Seth Gray with Confluence discussed the trail hub concept at Colby Park and the entrance gateway at 63rd and Hickman.

Discussion of staffing in the Fire Department

Fire Chief Chris Cross presented on the Fire Department plan to provide weekend staffing at the firehouse. Windsor Heights Resident commented on the need to support Fire/EMS and to find the money.

Approval of Minutes

Council Member Butz moved to approve the July 7, 2014 minutes, Council Member Burgess seconded approval of the minutes. Voice vote passed unanimously.

Public Comment

Polk County Supervisor Bob Brownell updated the Council on Polk County projects. Windsor Heights Resident Pat Boucher is upset about the church parking lot entrance at the Lutheran Church. He explained he felt the residents were left out of the decision making process and the City did not follow proper procedures in approving the plan. Windsor Heights Resident Mickey Neilly spoke about the situation and is also very upset about the church driveway and would like the driveway removed. She feels the City is violating its own buffer requirements set forth in the zoning ordinances. Windsor Heights Resident George Hanusa said Lutheran Church members are sad this issue has come to this point. He discussed some of the history of the church and parking issues. Windsor Heights Resident Sylvia Owens thanked the Fire Department and Police Officers for all of their service.

Approval of the Consent Agenda

Council Member Glover moved to approve, Council Member Burgess seconded approval of Claims & Payroll. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Class C Liquor License Renewal Request for Maria Grocerie's

Council Member Butz moved to approve, Council Member Glover seconded. Voice Vote passed unanimously.

Consideration of Ordinance 14-08 (3rd Reading) amending the code of ordinances for the City of Windsor Heights, Iowa by amending sections of chapter 100-regulation of industrial wastewater, commercial wastewater and hauled waste

Council Member Burgess moved to approve, Council Member Glover seconded. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Ordinance 14-09 (2nd Reading) amending Chapter 156 rental housing code, of the municipal code of the City of Windsor Heights, Iowa by adding new signage requirements to section 156.06.01

Council Member Glover moved to approve on the second reading, Council Member Butz seconded. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Ordinance 14-10 (1st reading) amending Chapter 37, Fire Code of the City of Windsor Heights Code of Ordinances, permit fees and departmental charges

Council Member Butz moved to approve on the first reading only, Council Member Glover seconded. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Resolution 14-0734 authorizing ground lease and maintenance agreement for metropolitan salt storage facility on metro waste authority property

Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Resolution 14-0735 to approve plans and specifications, form of contract and estimate of cost, and to evaluate bids for the 2014 bike trail improvements

CA Fiegenschuh reminded the council the bids came in well under expectations and this project will consist of a complete reconstruction of the trail from the College Street Bridge to Hickman Road. Council Member Glover moved to approve, Council Member Butz seconded. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Resolution 14-0736 accepting bids and awarding the contract for the 2014 bike trail improvement project in the amount of \$73,275.60

Council Member Butz moved to approve, Council Member Glover seconded. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Resolution 14-0737 authorizing city staff to submit an application for funding from the resource enhancement and protection (reap) to the Iowa department of natural resources for the partial funding of enhancements to Colby Park

CA Fiegenschuh explained the grant is for \$75,000 and will be used to help fund the bike trail hub project in Colby Park. He said if you approve the resolution you are not locking the City into the project, only supporting the submission of the grant application. Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Resolution 14-0738 approving the City of Windsor Heights adoption of the FY15-FY17 28E to fund the City's portion of the Polk County Emergency Management Administration

Council Member Butz moved to approve, Council Member Glover seconded. RC Vote passed unanimously. Council Member Timm absent.

Consideration of Resolution 14-0739 authorizing the City of Windsor Heights to take additional action to authorize the use of a \$150,000 portion of the general obligation capital loan notes, series 2014A, proceeds for construction of bike trail improvements

Windsor Heights Resident John Thompson said it's a recreation trail and not a bike trail. Council Member Burgess moved to approve the resolution with the changes to the overall amount of \$80,000 instead due to the lower than expected bids. Council Member Butz seconded. RC Vote passed unanimously. Council Member Timm absent.

Administrator Reports

The citizen survey is now available online. Stacie Wright is leaving and possible candidates are being brought in this week. The strategic plan goals are being looked at.

Mayor's Inquiries

National Night Out is August 5th at Colby Park.

Adjourn to 6:00pm on Monday August 4, 2014 for the regular meeting of the City Council.

Council Member Burgess moved and Council Member Glover seconded. Voice vote passed unanimously. Council Member Timm absent.

Steven Peterson, Mayor Pro Tem

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk