

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES**  
**June 16, 2014 - 6:00 p.m. City Hall - Publication version**

**RC=Roll Call Vote**

Mayor Willits called the meeting to order at 6:02 p.m. Council present: Steve Peterson via phone, Charlene Butz, Betty Glover, and Dave Burgess. Tony Timm is absent and excused.

**Approval of the Agenda**

Council Member Butz moved approval, Council Member Glover seconded approval of the agenda. Voice vote passed unanimously.

**Good of the Order-** Nothing to report.

**Council Member Comments**

Burgess (Fire Committee follow up meeting- working on key issues), Peterson (Not opposed to 63<sup>rd</sup> and University sign but it must be consistent), Butz (No comment), Glover (No comment), Timm (Absent).

**Presentation by Keep Windsor Heights Beautiful concerning entrance signage at 63<sup>rd</sup> and University**

Ann Burgess with Keep Windsor Heights Beautiful presented to the City Council regarding the Windsor Heights two part sign project that includes sign and landscaping. Ronald Lehman is the consultant for the design. Mayor Willits thanked KWHB for all their work and asked if the Council is interested in putting a sign at 63<sup>rd</sup> and University. The Council said they are interested. Mayor Willits also asked if this group can meet with Streetscape to ensure all proposed signs are similar. Council Member Peterson asked what the plan is for park events advertising. Council Member Glover complemented the committee on all of their hard work.

**Approval of Minutes**

Council Member Glover moved to approve the June 2, 2014 minutes, Council Member Butz seconded approval of the minutes. Voice vote passed unanimously.

**Public Comment**

No public comment.

**Approval of the Consent Agenda**

Council Member Glover moved to approve, Council Member Burgess seconded approval of Claims & Payroll and approval of tobacco permit for The Ridgmont, and consideration of Resolution 14-0101 appointing Charlene Butz as the primary representative and Mayor Diana Willits as the alternate to the Metro Waste Authority Board of Directors. RC Vote passed unanimously, Council Member Timm absent.

**Consideration of approving final pay estimate in the amount of \$30,000 to Corell Contractor, Inc for Hickman Road., Westover Blvd. & 63rd Street PCC Pavement Widening/HMA Resurfacing**

Council Member Butz moved to approve, Council Member Glover seconded. RC Vote passed unanimously, Council Member Timm absent.

**Consideration of Ordinance 14-07 (3rd Reading) amending the Comprehensive plan for the City of Windsor Heights**

Council Member Butz moved to approve on the third reading, Council Member Glover seconded. RC Vote passed unanimously, Council Member Timm absent.

**Consideration of Ordinance 14-08 (1s Reading) amending the code of ordinances for the City of Windsor Heights, Iowa by amending sections of chapter 100-regulation of industrial wastewater, commercial wastewater and hauled waste**

Public Works Director Jason VanAusdall said the WRA will be able to come into the city with this approved ordinance to educate, inspect, and work with the commercial grease trap/interceptor owners on use and management. Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously, Council Member Timm absent.

**Consideration of Resolution 14-0629 authorizing an employment agreement with the City Administrator**  
Council Member Glover moved to approve, Council Member Burgess seconded. RC Vote passed unanimously, Council Member Timm absent.

**Administrator Reports**

The street project is moving along. The Citizen Survey comes out next month and will be available on the City website to take. A computer will also be available at City Hall for the public to use if they don't have access to the internet at home.

**Mayor's Inquiries**

The next 10/60 is Thursday, July 3<sup>rd</sup> at 6:00pm at the Community Center. We are working with Kum & Go to follow sign recommendations.

**Adjourn to 6:00pm on Monday July 7, 2014 for the regular meeting of the City Council.**

Council Member Burgess moved and Council Member Glover seconded. Voice vote passed unanimously, Council Member Timm absent.

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Diana Willits, Mayor

ATTEST:

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Jeffrey Allen Fiegenschuh, City Administrator/Clerk