



City of
Windsor
Heights
the heart of it all

June 10, 2014

TO: City Council Members

FROM: Sheena Danzer, City Inspector/Zoning Administrator

May 2014 Building and Planning Report

March Building Permits

<u>ADDRESS</u>	<u>OWNER</u>	<u>DESCRIPTION</u>
1133 66 th St.	Windsor Heights	Tower shelter
1400 70 th St.	Dan Valencia	Fence
6417 Elmcrest	Kevin Knowles	Fence
1122 69 th	Jill Hunter	Fence
6616 Del Matro	Edna Underwood	Fence
1026 69 th	David Thorn	Fence
6608 Del Matro	Mike Miller	Fence
6415 NW Dr.	Kuckovic Llatka	Storage shed

May 2014 Open Cases

Date Rec'd	Address/ Location	Type	Date & Action Taken	Follow Date	Date Abated	Results/Comments	Rental
*electronic or phoned in complaint received							
5/8/2014	2017/2019 64th St	grass	5-8-14 letter	3 days	5/12/2014		Y
5/8/2014	7415/7417 Wilshire	grass	5-8-14 letter	3 days	5/12/2014		Y
5/8/2014	1908 76th	grass	5-8-14 letter	3 days	5/19/2014		N
*5-8-14	6411 School	grass	5-8-14 letter	3 days	5/12/2014		N
5/8/2014	1816 74TH	trailer parked on lawn	5/8/2014 letter	24 hours	5/12/2014		N
*5-12-14	6302 Washington	grass	5-12-14 abatement	3 days	5/19/2014		Y
5/12/2014	1042 63rd	grass	5-12-14 letter	3 days	5/30/2014		N
5/12/2014	1139 66th	grass	5-12-14 letter	3 days	5/30/2014		Y
5/12/2014	7025 El Rancho	grass	5-12-14 letter	3 days	5/30/2014		N
5/12/2014	7012 Sunset	grass	5-12-14 letter	3 days	5/30/2014		Y
5/12/2014	6456 University	grass	5-12-14 abatement	3 days	5/30/2014		Y
5/14/2014	6739 University	grass	5-14-14 letter	3 days	5/19/2014		Y
*5/14/2014	6531 Elmcrest	grass	5-14-14 letter	3 days	5/19/2014		Y
5/14/2014	6741 University	grass	5/14/2014 letter	3 days	5/19/2014		N
5/14/2014	7029 Forest	grass	5-14-14 letter	3 days	5/19/2014		Y
5/14/2014	1606 63rd	vehicle on lawn	5-14-14 letter	24 hours within receipt	5/30/2014	reminded owner of vehicle sales on residential properties as well	N
*5/16/14	1004 63rd	vehicle on lawn	5-16-14 letter	24 hours within receipt	5/19/2014		N
5/19/2014	6420 NW	grass	5-19-14 letter	3 days		compliance reached-noted on 6-10-14 grass was getting high again	N
5/19/2014	941 65th	grass	5-19-14 letter	3 days		check back as may be getting high again	vacant N
5/19/2014	927/929, 931, 935/937 64th	grass	5/19/2014 letter	3 days	5/30/2014		Y
5/19/2014	6417 Lincoln	grass	5-19-14 letter	3 days	5/30/2014		N
5/20/2014	6417 Mott	grass	5-20-14 letter	3 days	5/30/2014		N
5/20/2014	6710 NW Dr	weeds/grass	5-20-14 letter	3 days		compliance reached-noted on 6-10-14 grass was getting high again	N
5/20/2014	2025 68th	weeds/grass	5-20-14 letter	3 days	5/30/2014		Y

*5/21/2014	7117 Wilshire	grass	5-22-14 letter	3 days	5/30/2014		N
*5/21/14	1111 69th	junk and debris	5-22-14 certified letter	10 days in receipt	working with Fire Dept.-mail is not reaching the property owner		Y
5/28/2014	2111 75th	grass	5-28-14 certified letter	3 days in receipt	City abatement	owned by a mortgage company	N
5/28/2014	6415 Northwest	boat on lawn	5-28-14 letter	24 hours within receipt	5/30/2014	spoke with owner last week about moving it and boat is still there	N

May Code Enforcement

As summer is the busiest times for code enforcement, keeping up with high grass continues to be a challenge, especially if there are vacant properties. I remind complainants that grass height is not going to change overnight as property owners must receive proper notice and a reasonable amount of time to comply. In most cases 3 days is given to comply, if not complied within 3 days, an abatement letter is sent out by certified mail that gives a property owner the right to appeal. If not abated after certified mail, a fine is sent, and if need, further enforcement action by the City.

Streetscape Committee

As the City received funds from the MPO and budgeted for a streetscape project at 63rd and Hickman, a Streetscape Committee has been formed. The committee consists of a Planning and Zoning member, Council member, a business owner, and 2 residents. Two meetings have taken place with this committee and a design concept has been generated. Since Confluence completed a Streetscape Master Plan for the City in 2010, a general idea had already been established. Confluence will present what the Committee has agreed upon at the July 7th Council meeting. In order to receive the funds, a final design has to be approved and ready for bid by October of this year.