

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES**  
**April 21, 2014 - 6:00 p.m. City Hall - Publication version**

**RC=Roll Call Vote**

Mayor Willits called the meeting to order at 6:00 p.m. Council present: Steve Peterson, Charlene Butz, Betty Glover, Dave Burgess, and Tony Timm.

**Approval of the Agenda**

Council Member Burgess moved approval, Council Member Butz seconded approval of the agenda with item 9 moved to discussion. Voice vote passed unanimously.

**Good of the Order-** No report.

**Public hearing to take comments and concerns regarding issuance of not to exceed \$325,000 in capital loan notes for the purchase of real estate**

Council Member Peterson made a motion to open the public hearing. Council Member Butz seconded. RC Vote passed unanimously. Hearing no comments from the public, Council Member Burgess motioned to close the public hearing. Council Member Timm seconded. RC Vote passed unanimously.

**Public hearing to take comments and concerns regarding City of Windsor Heights 2014 street resurfacing program**

Council Member Butz made a motion to open the public hearing. Council Member Burgess seconded. RC Vote passed unanimously. Public Works Director Jason VanAusdall answered questions from the Council regarding how the streets were chosen and their life expectancy. Council Member Butz reiterated her displeasure with how the Council was told the 70<sup>th</sup> Street overlay would last 10-12 years and after 5 years it's already breaking up. PW Director VanAusdall also stated the overlay portion of the project should be done by the end of Oct weather permitting. Hearing no comments from the public, Council Member Peterson motioned to close the public hearing. Council Member Burgess seconded. RC Vote passed unanimously. The public hearing was closed at 6:33 PM.

**Approval of Minutes**

Council Member Glover moved to approve the April 7, 2014 minutes, Council Member Peterson seconded approval of the minutes. Voice vote passed unanimously.

**Public Comment**

No public comment.

**Approval of the Consent Agenda**

Council Member Peterson moved to approve, Council Member Butz seconded approval of Claims & Payroll and the February 2014 Clerk & Investment Report. Voice vote passed unanimously.

**Consideration of Resolution 14-0417 setting City of Windsor Heights employee pay scales for FY 15**

Resolution 14-0417 is tabled to the May 5<sup>th</sup> Council meeting. CA Fiegenschuh explained his recommendation is based off the wage adjustment approved for all union employees. Further discussion ensued about pay for performance. Fiegenschuh stated the department heads presented him with a plan that will be presented to the City Council for the FY 16 budget. The Council directed the City Administrator to place the resolution back on the May 5<sup>th</sup> agenda for further consideration.

**Consideration of Resolution 14-0418 approving the entrance of Cumming, IA into the Sister City Commission**

Council Member Butz moved to approve, Council Member Glover seconded. RC Vote passed unanimously.

**Consideration of Resolution 14-0419 authorizing a contract with Confluence, Inc in an amount not to exceed \$45,400 for streetscape services**

Council Member Peterson moved to approve, Council Member Timm seconded. Resident John Thompson spoke in opposition to the contract. CA Fiegenschuh stated if we don't move forward we will lose the original \$149,000 in transportation funding and the additional \$100,000 granted through the MPO. RC Vote passed unanimously.

**Consideration of Resolution 14-0420 instituting proceedings to take additional action for the authorization of a loan agreement and the issuance of not to exceed \$325,000 general obligation capital loan notes, Series 2014 CA** Fiegenschuh reminded the Council this resolution only sets forth the procedures and at the next meeting the group would take action on the actual authorization of the debt. Fiegenschuh also stated there would be a resolution on the next agenda authorizing the purchase of the building. Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

**Consideration of Resolution 14-0421 authorizing City wide early retirements**  
Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

**Council Member Comments**

Burgess (No comment), Peterson (No comment), Butz (KWHB Annual Spring Cleanup is April 26<sup>th</sup> at 8:30AM, see City website), Glover (KWHB Garden Tour is June 29<sup>th</sup>, everyone is welcome), Timm (Thanked the Firefighters for the Easter Egg Hunt).

**Administrator Report**

No report.

**Mayor's Inquiries**

Mayor Willits thanked Charlene and Dave for the Building Committee. Please send emails to City for the newsletter. The Citizen Survey will be done soon.

**Consideration of adjourning to closed session pursuant to Iowa Code 21.5.1(c), to discuss the purchase and sale of particular real estate**

Council Member Glover moved to approve entering into closed session, Council Member Butz seconded. RC Vote passed unanimously. City Council adjourned to closed session at 7:08 PM.

Council Member Burgess made a motion to leave closed session, Council Member Glover seconded. RC Vote passed unanimously. City Council left closed session at 7:19 PM.

**Adjourn to 6:00pm on Monday May 5, 2014 for the regular meeting of the City Council.**

Council Member Burgess moved and Council Member Timm seconded. Voice vote passed unanimously.

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Diana Willits, Mayor

ATTEST:

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Jeffrey Allen Fiegenschuh, City Administrator/Clerk