

Resolution # 14-0412

**Resolution to Appoint a Member and Alternate Member(s) to the Polk County  
Emergency Management Commission**

**Whereas**, the county boards of supervisors and city councils in each county shall cooperate with the Iowa Homeland Security and Emergency Management Department to establish a local emergency management commission to carry out the provisions Iowa Code Chapter 29C; and

**Whereas**, the commission shall be composed of a member of the board of supervisors, the sheriff, and the mayor from each city within the county; and

**Whereas**, a commission member may designate an alternate to represent the designated entity; and

**Whereas**, for any activity related to approval or amendment of the Commission's budget as addressed in section 29C.17, subsection 2, or chapter 24 of the Code of Iowa, participation shall be by a commission member or a designated alternate that is an elected official from the same designated entity; and

**Whereas**, the commission members shall be the operations liaison officers between their jurisdiction and the commission; and

**Whereas**, the commission shall meet regularly to determine the mission of its agency and program and provide direction for the delivery of the emergency management services of planning, administration, coordination, training, and support for local governments and their departments; and

**Whereas**, the commission shall coordinate emergency services in the event of a disaster;

**Now, Therefore, Be It Resolved** that Diana Willits (name) be appointed as the Emergency Management Commission Member; and

**Be it Further Resolved** that Dennis McDaniel (name) be appointed as an Alternate Member; and

**Be It Further Resolved** that the Member or Alternate Member(s) attend the Commission meetings on behalf of City of Windsor Heights (local jurisdiction name).

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date