

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
February 17, 2014 - 6:00 p.m. City Hall - Publication version**

RC=Roll Call Vote

Mayor Willits called the meeting to order at 6:00 p.m. Council present: Steve Peterson, Charlene Butz, Betty Glover, Dave Burgess and Tony Timm.

Approval of the Agenda

Council Member Peterson moved approval, Council Member Timm seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order- No report

Approval of Minutes

Council Member Butz moved to approve the February 3 minutes, Council Member Peterson seconded approval of the minutes. Voice vote passed unanimously.

Presentation by Amy Kahler, Des Moines Water Works regarding regional governance plan

Amy Kahler with Des Moines Water Works presented on beginning a regional water utility commission. For a feasibility study upwards of \$250,000, Windsor Heights' share will be just under \$3,000 and the study will take up to six months. If the study moves forward, there is no commitment beyond the study.

Presentation by DART regarding bus stops at Wal-Mart

Jim Tishim, Planning Director at DART, was on hand to talk about installing new bus shelters and adding ADD accessibility to current locations.

Public Comment

Mayor Willits thanked everyone for attending the meeting. No other public comment.

Approval of the Consent Agenda

Council Member Butz moved to approve, Council Member Burgess seconded approval for Claims & Payroll and approval of the December Clerk & Investment Report. Voice vote passed unanimously.

Consideration of Class C Liquor License Renewal Request- Baru 66

Council Member Peterson moved to approve, Council Member Timm seconded. RC Vote passed unanimously.

Consideration of Resolution 14-0203 authorizing updates to the City of Windsor Heights' purchasing policy

CA Fiegenschuh noted the last time the policy was updated was 2010 and since that time costs of purchases has gone up and it is not necessarily efficient to go out for a sealed bid on items with costs of \$5,000. The Policy and Administration Committee is recommending increasing to \$7,500. Council Member Glover moved to approve, Council Member Peterson seconded. RC Vote: Yes- Butz, Timm, Glover, Peterson, No- Burgess.

Consideration of Ordinance 14-01 adding Chapter 162 to the Windsor Heights Municipal Code, adopting the 2012 international fuel gas code with amendments (1st reading)

Council Member Timm moved to approve on the first reading only, Council Member Peterson seconded approval. RC Vote passed unanimously.

Consideration of Ordinance 14-02 amending the code of ordinances of the City of Windsor Heights, Iowa by repealing chapter 158 pertaining to the licensing of mechanical contractors and replacing said chapter with complete mechanical code, by adopting 2012 international mechanical code with amendments (1st reading)

Council Member Peterson moved to approve on the first reading only, Council Member Butz seconded approval. RC Vote passed unanimously.

Consideration of Ordinance 14-03 amending the code of ordinances for the City of Windsor Heights, Iowa by repealing chapter 159 pertaining to the licensing of plumbing contractors and replacing said chapter with complete plumbing code, by adopting 2012 international plumbing code with amendments (1st reading)

Council Member Peterson moved to approve on the first reading only, Council Member Burgess seconded approval. RC Vote passed unanimously.

Consideration of Ordinance 14-04 amending Chapter 156 of the housing rental code, of the municipal code of the City of Windsor Heights, Iowa, by adopting 2012 building international property maintenance code with amendments (1st reading)

Council Member Peterson moved to approve on the first reading only, Council Member Glover seconded approval. RC Vote passed unanimously.

Consideration of Ordinance 14-05 amending Chapter 155, Building Code, of the municipal code of ordinances of the City of Windsor Heights, Iowa, by adopting the 2012 international building code and the 2012 international residential code with amendments (1st reading)

Council Member Peterson moved to approve on the first reading only with changes in the sign language, Council Member Timm seconded approval. RC Vote passed unanimously.

Consideration of Ordinance 14-06 amending Chapter 37 Fire Code, of the municipal code of ordinances of the City of Windsor Heights, Iowa, by adopting the 2012 international fire code with amendments (1st reading)

Fire Chief Cross presented the requested changes and amendments. He answered several questions from the Council. Council Member Peterson moved to approve on the first reading only, Council Member Glover seconded approval. RC Vote passed unanimously.

Council Member Committee Reports

- **Metro Waste Authority-** The Emerald Ash Borer (EAB) is in the news and MWA is searching for a new Executive Director
- **MPO-** Meeting February 20
- **BRAVO-** Working on strategic planning
- **CVB-** No report
- **DART-** Join the planning retreat, working on FY15 budget
- **Police, Fire, Public Works, Police & Administration**

Administrator Report

- Discussion of 2015 City of Windsor Heights Capital Budget
- Emerald Ash Borer
- Legislative Report
- Decoupling for Local Option Sales Tax

Council Member Comments

Burgess (No comment), Peterson (No comment), Butz (No Comment), Glover (No comment), Timm (No Comment).

Mayor's Inquiries

The next 10/60 meeting is February 20th at 6:00pm at the Community Center.

Consideration of adjourning to closed session pursuant to Iowa Code 21.5.1(j), to discuss the purchase of particular real estate

Council Member Peterson moved to approve entering into closed session, Council Member Butz seconded. RC Vote passed unanimously. City Council adjourned to closed session at 7:55pm.

Council Member Glover made a motion to leave closed session, Council Member Peterson seconded. RC Vote passed unanimously. City Council left closed session at 8:45pm.

Adjourn to 6:00pm on Monday March 3, 2014 for the regular meeting of the City Council.
Council Member Peterson moved and Council Member Timm seconded. Voice vote passed unanimously.

Diana Willits, Mayor

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk