

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
December 16, 2013 - 6:00 p.m. City Hall - Publication version**

RC=Roll Call Vote

Mayor Willits called the meeting to order at 6:00 p.m. Council present: Charlene Butz, David Jenison, Betty Glover, Dave Burgess, and Tony Timm.

Approval of the Agenda

Council Member Burgess moved approval, Council Member Glover seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order- CA Fiegenschuh presented a proclamation to Carrie Kruse, CFO for her service to the City of Windsor Heights, and he welcomed Stacie Wright as the new Accounting Clerk.

Approval of Minutes

Council Member Butz moved to approve the December 2nd minutes, Council Member Glover seconded approval of the minutes. Voice vote passed unanimously.

Public Comment

David Swartz with the Windsor Heights Foundation presented the winners of the holiday lighting contest.

GIS Presentation/Update by NewCom

Chase Schieffer with NewCom presented on the City's new GIS system.

Approval of the Consent Agenda

Council Member Jenison moved to approve, Council Member Timm seconded approval for Claims & Payroll, External Committee Appointments with Charlene Butz added as MWA alternate, and Clerk and Investment Report. Voice vote passed unanimously.

Consideration of approval of Partial Pay Estimate No. 4 for work on 73rd Street Widening Project in the amount of \$221,406.50 to Jasper Construction

Council Member Glover moved to approve, Council Member Jenison seconded. RC Vote: Yes- Butz, Timm, Glover, Jenison, No- Burgess.

Consideration of Resolution 13-1278 authorizing a three-year collective bargaining agreement between the City of Windsor Heights and Teamsters Local 238 (Police)

Council Member Burgess moved to approve the resolution, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Resolution 13-1279 appointing bankers trust company of Des Moines, Iowa, to serve as the paying agent, note registrar, and transfer agent, approving the paying agent and note registrar and transfer agent agreement and authorizing the execution of the agreement

Council Member Jenison moved to approve the resolution, Council Member Butz seconded. RC Vote passed unanimously.

Approval of Tax Exemption Certificate (Series 2014A Bonds)

Council Member Burgess moved to approve, Council Member Timm seconded. RC Vote passed unanimously.

Approval of the form of Continuing Disclosure (Series 2014A Bonds)

Council Member Timm moved to approve, Council Member Jenison seconded. RC Vote passed unanimously.

Consideration of Resolution 13-1280 approving and authorizing a form of loan agreement and authorizing and providing for the issuance of \$3,090,000 general obligation capital loan notes, Series 2014A, and levying a tax to pay for the notes

Council Member Butz moved to approve the resolution, Council Member Burgess seconded. RC Vote passed unanimously.

Council Member Comments

Burgess (Glad to be on the Budget Committee), Jenison (Thanked staff for their service and dedication to Windsor Heights), Butz (Thanked Dave Jenison for his work on City Council), Glover (Enjoyed Windsor Wonderland. Attendance was down, but it was cold. Bravo selected Sally Dix as their new Executive Director), Timm (Thanked staff and Special Events for Windsor Wonderland).

Administrator Reports

CA Fiegenschuh thanked Dave Jenison for his service.

Mayor's Inquiries

Mayor Willits presented a proclamation to Dave Jenison for his service on the Council along with a service plaque. Qvester will be doing a Citizen Survey for no cost. CA Fiegenschuh has been accepted into the Drake CPM. The first 10/60 meeting will be January 23rd at the Community Center at 6:00pm. The Greater Des Moines Partnership annual dinner is \$125 per person and will be held on January 20th. Because of this there will be no Council meeting on that date so council members can attend. Mayor Willits appointed Steve Peterson as Mayor Pro Tem beginning in January.

Adjourn to 6:00pm on Monday January 6, 2013 for the regular meeting of the City Council.

Council Member Burgess moved and Council Member Glover seconded. Voice vote passed unanimously.

Diana Willits, Mayor

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk