

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
May 20, 2013 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Diana Willits, Charlene Butz, David Jenison, Betty Glover and Dave Burgess.

Approval of the Agenda

Amend Agenda to strike #22 and move #23 up to #13. Council Member Willits moved approval, Council Member Jenison seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order-No report

Approval of Minutes

Council Member Glover moved to approve the May 6th minutes as submitted, Council Member Willits seconded approval of minutes. Voice vote passed unanimously.

Public Comment

No public comment

Public hearing to take comments or concerns on the proposed changes to Chapter 160 and 161(sustainability ordinance) of the Windsor Heights City Code

Jay Michels from EOR (Emmons & Oliver Resources Company) presented on the development of the sustainability ordinance. Council Member Butz asked if the Financial Securities section of the ordinance would be too difficult for Developers to comply with. Jay Michels responded that developers in his home state of Minnesota helped develop some of the language for that section. Council Member Butz said she supports the ordinance whole heartedly, but just wants to make sure that it's not too costly for developers when trying to comply with the financial securities section. Council Member Wilits asked Mr. Michels if this ordinance would ensure that future redevelopment projects would comply with design standards and façade guidelines. He responded that this ordinance pertains only to storm water runoff and not façade upgrades. There were no further comments from the council and no members of the public commented on the proposed ordinance.

Presentation by Christine Gordon for the Metro Home Improvement Program

No questions from the public

Presentation from the DOT concerning I-235 and the bike path closure

Not present

Approval of the Consent Agenda

Council Member Burgess moved to approve, Council Member Glover seconded approval of the tobacco permits for Wal-Mart, Hy-Vee and QuikTrip, Claims & Payroll, and April 2013 Clerk and Investment Report. Voice vote passed unanimously.

Consideration of Class C Liquor License Renewal Request

Council Member Butz moved to approve, Council Member Burgess seconded approval. Voice vote passed unanimously.

Consideration of New Class C Liquor License Request

Council Member Willits moved to approve, Council Member Jenison seconded approval. Voice vote passed unanimously.

Consideration of Ordinance 13-03 amending Chapter 160, Construction Site and Sediment Erosion Control, and Chapter 161, Post-Construction Stormwater Control of the City of Windsor Heights Code

Council Member Willits moved to approve, Council Member Glover seconded approval. RC Vote passed unanimously. Council Member Willits moved approval to waive the second and third reading, Council Member Jenison seconded approval. RC Vote passed unanimously.

Consideration of Ordinance 13-04 amending Chapter 152, Temporary Structures, of the Windsor Heights Code

CA Fiengenschuh explained this will allow future fees to be set by resolution instead of code. Currently they are set by both and in contradiction of one another with the fees set by resolution being more current than those set by code. Council Member Butz moved to approve, Council Member Burgess seconded approval. RC Vote passed unanimously. Council Member Willits moved approval to waive the second and third reading, Council Member Jenison seconded approval. RC Vote passed unanimously.

Consideration of Ordinance 13-05 amending Chapters 171.10, Zoning Code Supplemental Use Regulations, of the Windsor Heights Code

Fiengenschuh explained this is the same situation as Chapter 152 regarding fees. Council Member Willits moved to approve, Council Member Glover seconded approval. RC Vote passed unanimously. Council Member Willits moved approval to waive the second and third reading, Council Member Jenison seconded approval. RC Vote passed unanimously.

Consideration of Resolution #13-0531 a resolution authorizing the redemption of outstanding general obligation bonds, series 1999A, dated September 1, 1999

Member Jenison moved to approve the resolution, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Resolution #13-0532 a resolution directing sale of general obligation capital loan notes, series 2013A

CA Fiengenschuh stated three firms bid on the bonds, with the lowest bidder being Bankers Bank out of WI. The effective consolidated interest rate for the issuance is .085%. This is .50% lower than the original estimate of 1.25% on the bonds and will net the City an additional \$7,000 in savings. Council Member Willits moved to approve the resolution, Council Member Burgess seconded. RC Vote passed unanimously.

Consideration of Resolution #13-0533 a resolution setting Windsor Heights' fee structure

CA Fiengenschuh explained some of the updates include eliminating electric inspections fees, creating a zoning certificate fee & reducing garage permit fees. Council Member Burgess moved to approve the resolution, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Resolution #13-0534 authorizing the purchase of police equipment/vehicle

Police Chief McDaniel presented the need for a new admin vehicle as his current vehicle is being placed into the fleet to replace a vehicle that is no longer operational. Chief McDaniel informed the board that he will use unexpended funds in the current budget. Council Member Jenison moved to approve the resolution, Council Member Glover seconded. RC Vote passed unanimously.

Administrator Updates

The City Administrator needs core values from the Council and Department heads by the end of the week

Council Member Comments- Butz (No report), Jenison (No Report), Willits (Windsor Heights is #1 in recycling), Glover (Thanked City crews for snow removal), Burgess (No report).

Mayor's Inquires- The Lion's Club 50th Birthday Dinner is tomorrow night at the Community Center. Thanks to Public Works for cleaning the I-235 ramp so quickly.

Consideration of Resolution 13-0535 making final determination on disposal of interests in real property to Hurd land company, L.L.C.

Council Member Willits moved to approve the resolution, Council Member Jenison seconded. This is for the entire 7.8 acres at 63rd and Hickman. RC Vote passed unanimously.

Adjourn to 6:00pm on June 3, 2013 for the regular meeting of the City Council.

Council Member Willits moved and Council Member Glover seconded. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk