

# Agenda Report

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October 9, 2013 City Council Meeting

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Item No. 11

**ISSUE: Approving resolution for an internal loans in the amount of \$138,750 and \$515,520**

**BACKGROUND:**

At the November 19, 2012 City Council meeting, the Council held a public hearing and approved a resolution authorizing an internal loan in the amount of \$714,100 for TIF related projects. During this year's audit, the auditors noted that one expense in the amount of \$86,830 to We Can Build It (TIF Rebate Agreement) was funded out of a different fund and should not be included in the original internal loan. In order to remedy the issue so the City does not receive an audit comment, the auditors are asking us to approve this new resolution authorizing the internal loans in the amount of \$654,270. Please contact me with questions.

**RECOMMENDATION:**

Staff recommends the City Council adopt Resolution 13-1067

**STAFF CONTACTS:**

Jeffrey A. Fiegenschuh, City Administrator

Carrie Kruse, CFO

**THE CITY OF WINDSOR HEIGHTS, IOWA**

**RESOLUTION 13-1067**

**A RESOLUTION AUTHORIZING A LOAN TO THE URBAN RENEWAL/TAX INCREMENT FINANCING FUND**

*IN THE NAME AND BY THE AUTHORITY OF THE CITY OF WINDSOR HEIGHTS, IOWA*

**WHEREAS**, the City of Windsor Heights, Iowa has established the Windsor Heights Urban Renewal Area (The "Urban Renewal Area"): and

**WHEREAS**, the City has performed certain improvements in the Urban Renewal Area consisting of the construction and reconstruction of certain streets, and economic development to revitalize blighted areas; and

**WHEREAS**, in order to make the above improvements eligible to be paid from incremental property tax revenues, it is necessary to create and formalize an internal debt; and

**WHEREAS**, the City has previously established an Urban Renewal/Tax Increment Financing Fund; and

**WHEREAS**, the City's Capital Projects, Tax Increment Financing Project Advance and Capital Projects and Hickman Road Project Funds have subsidized the Urban Renewal/Tax Increment Financing Fund in the amounts of \$138,750 and \$515,520, respectively; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF WINDSOR HEIGHTS, IOWA ASS FOLLOWS:**

The City Administrator and Chief Financial Officer are hereby directed to formally document in the City's financial records the existence of inter-fund loans from the Tax Increment Financing Project Advance and the Hickman Road Project Funds, with principal amounts of \$138,750 and \$515,520, respectively.

PASSED, APPROVED, AND ADOPTED by the City Council of Windsor Heights, Iowa, this 21st day of October, 2013.

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Diana Willits, Mayor Pro Tem

Attest:

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Jeffrey A. Fiegenschuh  
City Administrator/Clerk