



Windsor
Heights
the heart of it all

TO: Mayor & City Council

From: Jeffrey A. Fiegenschuh, City Administrator

Re: Biweekly Update

Date: October 16, 2013

Below is a list of projects I have been working for the past month. Let me know if you have any questions

Street Project-The City will be moving forward with the first phases of the bond issuance not to exceed \$3.2 million. Please keep in mind the streets proposed at this point are fluid and can be changed. What's important at this point, is ensuring issuance of the bonds for the project funding. Based on Tionna's timeline closing on the bonds will be sometime in early January. Once we get a detailed schedule for the actual project I will forward it to you. Feel free to contact Jason or me with any questions.

ICMA Annual Conference-Thanks for your support and allowing me to attend this year's ICMA conference in Boston. The conference as a whole was excellent and the individual seminars focused on many new concepts that may work in Windsor Heights. For example during a class on working to ensure open local government, I had the opportunity to hear what other City Managers from across the country are doing to ensure their local government remains responsive and accountable to their residents. One great program was called 10/60 program. In this scenario, the City Manager meets with residents monthly and allows up to one hour for 10 questions from those in attendance. This is a concept I will develop in Windsor Heights this coming year. Another great seminar focused on priority based budgeting to ensure City budgets are focused on results, not inputs. Included in my packet are copies of some of the better power points from the seminars I attended. Feel free to read through them as each concept is one that should be discussed within our organization.

ICMA CPM-Staff submitted information to ICMA CPM on the first of October. Final results from the surveys will be available in early January and will be included in our FY 15 budget process. The three areas for performance measurement the City is focusing on include Policy Safety, Fire/EMS services and Code Enforcement.

Capital Cross Roads-Report on the Local Government Collaboration Pilot Project-Our Oct 9th Metro Managers lunch focused on this project. The four areas of collaboration the group is focusing on includes Debris Management (Jason serves on this committee), the Unified Code Team, Officer Development & Training (Chief Cross serves on this committee) & the Right-of Way team. Included in my packet is a pdf of the power point presentation given to our group. The teams will be presenting to City Councils metro wide beginning in December to sell the plan. All four areas provide an array of collaboration opportunities for Windsor Heights, which may lead to greater efficiencies and cost savings in the future.

City Budget-I will present a budget timeline to the council in December for approval. This year I hope to have capital requests discussed in mid December. In January, the City will host to separate budget hearings focused on specific departments and areas within our organization. My hope is to have a more structured budget process this year, with final budget approval in late February.

Other Meetings Attended:

- Saturday Meeting with Residents
- Meetings with residents at their home to discuss numerous issues
- Staff meetings & 1:1 meetings with Department Heads
- Chamber board meeting
- Young Professionals Symposium
- Advantage Administrators Webinar for employee benefits
- ICMA Annual Conference
- Meeting with Chair of the P & Z Commission
- Council Candidate open house at City Hall
- Lunch with Principal at Cowells to discuss collaborative efforts
- Policy & Admin Meeting
- Coffee with Council Members
- Chamber Golf Outing
- Innovations in Local Service Delivery Symposium
- Team Leadership Meeting