

**MINUTES
WINDSOR HEIGHTS
PLANNING AND ZONING MEETING
City Hall, 1133 66th Street**

May 22, 2013

1. Call to Order.

Egger called the meeting to order at 4:32 p.m. Foss, Fife, Calhoun, and Moran in attendance. Absent were Crain and Turner. City Administrator, Jeff Fiegenschuh and City Inspector, Sheena Danzer was also present.

2. Approval of the Agenda.

Moran moved approval of the agenda, Calhoun seconded. Voice vote passed unanimously.

3. Approval of the minutes from May 1, 2013.

Foss made a motion to approve minutes as amended, Fife seconded. Voice vote passed unanimously. Calhoun abstained as he was not present at the May 1, 2013 meeting.

4. Discussion and recommendations on Chapter 124 of the pawn shop/payday lending ordinance.

Discussion regarding the temporary moratorium was discussed among members. The public hearing will be set for June 26, 2013 with a recommendation to go to City Council on July 1, 2013. Clarification of distance to recreational facilities, daycares, parks, medical facilities, and churches will be made available at the public hearing. Planning and Zoning members were strongly in favor of adding distance regulations between pawn shops and payday lending businesses. It is the intention of this amendment to also limit as many lawsuit risks as possible. Visibility into the storefront of the businesses was also discussed; Clive and West Des Moines both have great model ordinances. Foss mentioned talking with the Iowa League of Cities on cities being able to regulate interest rate caps in payday lending businesses. Fiegenschuh, Danzer, and Egger will plan to meet with the City Attorney before the next meeting and put together an ordinance for the public hearing.

5. Comprehensive Plan Update.

Danzer will go over the comprehensive plan update at the new Committee of the Whole meeting on June 3rd. The City has budgeted money to have zoning/comp plan work performed and RDG will look at the future land use maps so they can be updated. A meeting will take place with the Development Committee so they can go over the maps also.

6. Status of ordinance amendments to Chapter 160 and 161(Construction Site Erosion and Sediment Control & Post Construction Stormwater Control).

At the last Council meeting, the ordinance was passed with the last two readings waived. Fiegenschuh and Danzer will be working with Jay Michels to promote the ordinance, and Michels and Danzer will be presenting at ISWEP on June 26th. Now that the ordinance is passed, the fees will be clarified.

7. Other

None.

8. Adjourn to next scheduled meeting.

Moran moved to adjourn at 5:25 p.m. Calhoun seconded. Voice vote passed unanimously.