

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
September 3, 2013 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Diana Willits, Charlene Butz, David Jenison, Betty Glover and Dave Burgess.

Approval of the Agenda

Council Member Willits made a motion to table #10 (Ordinance 13-09) indefinitely, Council Member Butz seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order- No report

Approval of Minutes

Council Member Glover moved to approve the August 19th minutes, Council Member Jenison seconded approval of minutes. Voice vote passed unanimously.

Public Comment

No public comment

Approval of the Consent Agenda

Council Member Jenison moved to approve, Council Member Willits seconded approval for Claims & Payroll, approval of Partial Pay Estimate No. 1 to Jasper Construction in the amount of \$43,336.79, and approval of Resolution 13-0959 approving FY 2012/13 IDOT Street Financial Report. Voice vote passed unanimously.

Consideration of Ordinance 13-11 amending code of ordinances for the City of Windsor Heights, Iowa by amending chapter 18, Article 1, Appointment and Compensation; and Chapter 21, Article 2, term to provide for City Administrator's term of employment through resolution.

City Attorney Erin Clanton explained that because of a previous IA court case the City Attorney is recommending the council add language in the code of ordinances authorizing the Council to enter into an employment agreement with the City Administrator. She reminded the Council that every CA serving the City has had an employment agreement and this does not affect the positions at will status. Council Member Willits moved to approve, Council Member Butz seconded approval. RC Vote passed unanimously.

Consideration of Resolution 13-0958 approving and authorizing execution of a first amendment to the real estate purchased agreement between the City of Windsor Heights and Hurd Land Company, LLC.

Larry Cedarstrom discussed why the due diligence period needed to be extended for 30 additional days. CA Fiegenschuh explained that Mr. Hurd has been great to work with and he and the Mayor met with him last week and feel the extension is warranted. Council Member Burgess moved to approve the resolution, Council Member Willits seconded. RC Vote passed unanimously.

Consideration of Resolution 13-0960 amending City of Windsor Heights Rate Schedule to include the following fee: Construction Site Inspection for Erosion/Sediment Control

City Inspector Sheena Danzer explained that when the sustainability ordinance was approved verbiage was added to the ordinance allowing for a fee to be set by resolution. The fee is at the lower end of what other metro communities charge and she feels confident it is adequate to cover her time during actual inspections. Council Member Glover added that the City can always adjust the fee at a later time if needed. Council Member Burgess moved to approve the resolution, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Ordinance 13-09, an ordinance amending the municipal code of ordinances of the City of Windsor Heights, Iowa, by amending provisions pertaining to specific provisions dealing with swimming pool code, under the ordinances of Chapter 155 (1st reading)

Table Indefinitely

Consideration of Ordinance 13-10 establishing new City of Windsor Heights Ambulance billing schedule
Council Member Willits moved to approve on second reading, Council Member Glover seconded approval. RC
Vote passed unanimously.

Council Member Comments

Burgess (Over 90 people attended the Walnut Creek Clean Up and it was lots of family fun. He also thanked resident Darren Fife for his leadership in setting up the event and to the staff for taking a Saturday to help.), Jenison (Thanks to Danielle for stepping up in Tracy's absence, glad Tracy is better), Glover (Thanked Danielle. The tour of the Central IA Homeless Shelter was great and the Council should serve meals as a group there), Willits (See Metro Waste website for details regarding household hazardous waste cleanup), Butz (No report).

Mayor's Inquiries

No report

Adjourn to 6:00pm on Monday September 16, 2013 for the regular meeting of the City Council.

Council Member Jenison moved and Council Member Glover seconded. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk