



September 10, 2013

TO: City Council Members

FROM: Sheena Danzer, City Inspector/Zoning Administrator

August 2013 Monthly Report

August Building Permits

<u>ADDRESS</u>	<u>OWNER</u>	<u>DESCRIPTION</u>
6627 Forest	Egger	Screened in porch
1301 66 th	Harges	Fence
7130 Garrison	Polson	Fence
1007 68 th	Fife	Egress window
7310 Wilshire	Willhite/Deist	Detached garage/fence
1911 75 th	Smith	AC/furnace replace
6904 Colby	Richey	Sump pump
1306 66 th	Adams	Sewer line replace
1148 67 th	Sheeder	Sewer line replace
6826 Del Matro	O'brien	Sewer line replace
7204 Forest	Dyer	Sewer line replace
7316 College	Quirk	Replace bathtub valve
6521 College		Stop box repair
1808 77 th	Bennink	Replace bathtub valve
803 73 rd	Will Rogers	Temporary occupancy- 2 day sale

August Building Inspections

8-2-13	6607 Washington	deck footings
8-7-13	6904 Colby	sump pump
8-8-13	1927 68 th	final deck inspection
8-12-13	7124 Garrison	approach
8-14-13	Cowles Elementary	Final for upstairs classrooms
8-23-13	1911 75 th	Ac/furnace replace
8-29-13	803 73 rd	final inspection for temporary sales

More and more property owners are replacing their orange burg sewer lines. To this date in 2013 there have been 15 sewer line replacements. In 2012 we saw 28 total sewer line replacements and 27 in 2011.

Planning and Zoning Commission update

The Planning and Zoning Commission met on August 28, 2013. Priorities for the Commission include updating the future land use map from the 1997 Comprehensive Plan that RDG completed to include in the most recent Comprehensive Plan. RDG also updated demographic data to include in the Plan as well. These amendments should be on the Council agenda at the beginning of November for a public hearing to amend the Comprehensive Plan. It is important to include these maps as we plan for development and re-development in the future. The maps will be used as a tool to define future intended land uses throughout the city and is a missing piece to our Comprehensive Plan.

Once the Planning and Zoning Commission completes the map update they will move onto reviewing design guidelines for University Avenue. A discussion was held at the August 28th meeting regarding the guidelines; standards from the Hickman overlay district will most likely be used with the addition of sustainable practices. The design guidelines will be back on the agenda for their November meeting. Planning and Zoning has also directed staff to look into updating or reviewing the sign ordinance.

Local Sustainability Project

The Local Sustainability Project is a collaboration recently started between the Greater Des Moines Partnership and Drake University Law School. Together they have created model ordinances for use of permeable pavers, implementing changes to parking requirements, and allowing for shared parking. They are working on other sustainable model ordinances but these are of the first. They are assisting cities by looking into current city codes and updating them to allow or encourage sustainable practices. They are also interested in cities to give them ideas on ordinances. The best part; this is a free service from Drake University students and couldn't have come at a better time when we are looking at updating some design guidelines. Staff has met with the two entities and they have agreed to speak at our October 23, 2013 Planning and Zoning Commission meeting as they are already looking into what they can do for us.

GIS Update

We are still working with NewCom Technologies to get this up and going. Staff has requested updates every Friday from NewCom. Currently, they are working on getting data from Polk County. Once that information is obtained they can begin drafting the software which we have been told is not a time consuming process.

August Code Enforcement

Below you will find August code enforcement cases. The City has recently bid out the work for mowing and some upkeep for the properties at 1231 72nd and 6528 Colby which are both vacant properties and have been nuisances for quite some time. Staff has been working with Erin and Matt to file a mechanic's lien on the properties.

**August 2013
Open Cases**

Date Rec'd <small>*electronic complaint received</small>	Address/ Location	Type	Date & Action Taken	Follow Date	Date Abated	Results/Comments	Rental
8/8/2013	1004 63rd	brush pile	8-9-13 letter	8-16-13 WM pick-up day	8/19/2013	the front yard was trimmed but not the rear yard	N
8/8/2013	6816 Del Matro	weeds/grass	8-8-13 door hanger notice	8/12/2013			Vacant
8/13/2013	6816 Del Matro	weeds/grass	8-13-13 abatement letter regarding weeds in backyard	3 days		still some weeds in backyard; follow-up but has done some trim work	Vacant
8/13/2013	1231 72nd	weeds/grass	8-13-13 abatement letter	3 days	n/a	City has bid the work out. Invoices have been sent to attorney for mechanic's lien	Vacant
8/13/2013	1724 63rd	items at curb	8-13-13 letter	8-16-13 (trash pick-up day)	8/16/2013		N
8/13/2013	7219 Colby	dead tree	8-14-13 letter	30 days from receipt		9-30-13 compliance date	N
8/13/2013	1426 73rd	dead tree	8-14-13 letter	30 days from receipt		9-16-13 compliance date	Y
8/13/2013	6625 Washington	weeds	8-14-13 sent letter	3 days	8/19/2013		N
8/13/2013	1826 63rd	weeds/grass	8-14-13 sent letter	3 days	8/19/2013		N
8/16/2013	1730 63rd	grass	8-16-13 letter	3 days	8/21/2013		N
8/19/2013	1379 73rd	tires	8-20-13 abatement letter	2 days	8/23/2013		N
8/19/2013	6807 Forest	abandoned tires, weeds, property maintenance	8-19-13 door hanger	8/26/2013	8/26/2013		N
8/21/2013	6551 Forest	obstruction of view (bushes)	8-21-13 letter	2 days		sending abatement letter	N