

August 15, 2011
CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
THE CURVE ON LUIN LANE (SOUTH OF 78TH AND COLLEGE)
6:00 p.m. City Hall
Unabridged version

Item 1: Call to order.

Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Steve Peterson, Charlene Butz, David Jenison, Diana Willits and Betty Glover. Staff present included City Administrator Marketa George Oliver, Police Chief Dennis McDaniel, Public Works Director Jason VanAusdall, Community Services Director Josh Heggen, Chief Financial Officer Carrie Kruse, Fire Chief Christopher Cross and City Attorney Matt Brick.

Item 2: Approval of the agenda - Roll Call 218

Peterson moved Jenison seconded approval of the agenda with the addition of a discussion regarding temporary traffic measures to ease back to school traffic as number 9 and renumber subsequent items. Voice vote passed unanimously.

Item 3: Good of the Order

None.

Item 4: Approval of the Minutes - Roll Call 219

Peterson moved Jenison seconded approval of the August 1, 2011 minutes both published and unabridged. Voice vote passed with Willits abstaining.

Item 5: Public Comment

Roger Maxwell, 7803 College Drive, expressed his desire to see more sidewalks in the city. He sees kids forced to walk on the street on their way to school because there are not sidewalks. He said he realizes it is a contentious issue, but believes sidewalks would improve the city.

Item 6: Approval of the Consent Agenda - Roll Calls 220-226

Butz stated she thought the city was going to pay less than what is being noted on the pay application to Corell because of the amount of grant money the city received. Kruse noted that the City had received approximately \$92,000 in reimbursement from the Des Moines Water Works earlier in the week and had not received any grant reimbursement from the Department of Transportation yet. The issue of how much reimbursement shown on the sheet versus what the City expects overall, is a timing issue. Willits asked if in the future, repeat violators could be noted on the nuisance reports. Butz moved Jenison seconded approval of the July Police Report, July Clerk and Investment Report, May, June & July Code Enforcement Report, Receive and file FY 11 Outstanding Obligations Report submitted to the State Treasurer, Receive and file FY 2010 Annual Street Financial, Payment #2 for Corell Contractor Inc. for the Hickman Road Project for \$290,101.72 and Claims and Payroll. Voice vote passed unanimously.

Item 7: Consideration of liquor license renewal request Roll Call 227-228

McDaniel noted no problems of concern with either request. He did note that the Ridgemont outdoor service is a special event and they have got a complaint for one neighbor about noise in the past. Willits asked if notices are sent out the neighbors. McDaniel said no. Willits asked if the city should send that out. Glover said she thinks that would be the Ridgemont's responsibility. Peterson moved to approve the Ridgemont's outdoor service and Wine and Spirits Gallery liquor license request. Motion passed on a voice vote.

Item 8: Consideration of a resolution adopting an updated position description for the City Inspector position. Roll Call 229

Butz asked about the information stating that this position would take Planning and Zoning notes. Glover asked if that is appropriate with this position. She asked if that was added to the position to give that person more to do. She asked if a full time position is needed. Oliver said it was in the past job description, but that the position never took over those responsibilities. Glover stated this position should be focusing a lot on code enforcement. Oliver removed that statement and replaced it with a sentence stating in the absence of other staff, may be asked to be secretary to both the Planning & Zoning Commission and the Zoning Board of Adjustment. Peterson moved, Butz seconded approval. Roll Call vote passed unanimously.

Item 9: Consideration of Ordinance 11-11 approving the implementation of regulations prohibiting “liquor buffets” within licensed establishments in the City by amending Chapter 120 of the municipal code. Roll Call 230

Willits moved Butz seconded approval first reading. Roll Call vote passed unanimously.

Roll Call 231 Willits moved Jenison seconded approval second reading. Roll Call vote passed unanimously.

Item 10: Discussion regarding temporary traffic measures to ease back to school traffic.

Oliver shared with the council a map with some options to try and help with traffic control on College Avenue. McDaniel said these measures are to try and help with traffic hazards with suggestions from the Manual for Uniform Traffic Control guide. Suggestions include the possibility of adding a temporary stop sign at Luin Lane and College, speed bumps, painted lines, etc. Peterson asked if the painted lines would be permanent on College. McDaniel said yes, but that would be the only permanent solution. He also noted this would restrict or possibly prevent parking for College Avenue. Butz asked about a crossing sign at the bike trail. McDaniel said he has not had the opportunity to review that yet. Butz suggested putting in signs that could be put down by the crossing guard. Oliver clarified that these signs would be at College Avenue bridge and the trail. Jenison asked if a sign is up that indicates that vehicles should stop for pedestrians. McDaniel said a sign currently is not up. He said a sign could read yield to pedestrians or a stop sign that is put down during school hours. He would rather see a yield to pedestrian sign over a stop sign. Glover said a stop sign would only need to be up temporarily in the morning and afternoon. Jenison said he would like to see a sign that says yield to pedestrians. Willits asked if we place things now and then research things and change if needed. Peterson asked Chief Cross if he is concerned with speed bumps and Chief Cross said yes. Roger Maxwell said the temporary stop sign needs to be closer up the hill. McDaniel said that will not work because the curve does not give the required line of sight for a stop sign. Willits suggested a stop ahead sign in that area to help slow traffic. McDaniel asked with that sign if they want a speed bump. Jim Willits thanked everyone for taking a look at the speed issue in this area. Roger Maxwell noted he would like to see the speed sign again on College Avenue. Peterson asked if changes could be put in place tomorrow. McDaniel said they will have to look into the parking issue first. Bill Nolan noted he is against speed bumps because traffic would start going down Luin Lane to avoid the speed bumps. The council stated support for moving forward with some temporary changes to help with the safety of the road with school starting and people using the road as a construction detour.

Item 11: Council Member Comments

Butz reiterated that the crosswalk sign should be high on the agenda for College Avenue. Jenison stated how much he enjoyed the Neighborhood Night Out event. Willits asked that the city look into fines for the bridge not being complete. Glover noted the Keep Windsor Heights Beautiful is looking for volunteer to help Metro Waste Authority with the Hazardous Waste Drop-off happening at Colby Park on Saturday, August 27th.

Item 12: Mayor's Inquiries

Mayor Sullivan echoed Jenison's comments about the Neighborhood Night Out activities. He also thanked everyone who donated for Officer Arias in Afghanistan.

Item 13: Adjournment - Roll Call 232.

Peterson moved Glover seconded to adjourn at 6:55 p.m. to September 6th, 2011 for the regularly scheduled meeting of the City Council. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk