


**BUSINESS OF THE CITY COUNCIL
WINDSOR HEIGHTS, IOWA
AGENDA STATEMENT**

Item No. _____ 10 _____
For Meeting of 06/21/10

ITEM TITLE: Consideration of a resolution approving a revised Energy Efficiency and Conservation Block Grant Sub Recipient Contract.

CONTACT PERSON: Marketa George Oliver, City Administrator

During the April 19th Council Meeting the Council approved the Energy Efficiency and Conservation Block Grant Sub Recipient Contract. Since that time, staff was contacted by the Iowa Office of Energy Independence who wished to update a small portion of the contract. Some language needed removed that did not apply to our projects. At the same time, we updated our timeline slightly to more accurately represent when the projects will be completed. The new updated table is attached, with the former, now outdated table also included.

<input checked="" type="checkbox"/> Resolution _____ <input type="checkbox"/> Ordinance _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Other (Specify) _____
Funding Source _____
APPROVED FOR SUBMITTAL _____ <div style="text-align: right; margin-right: 100px;"> _____ City Administrator</div>

STAFF RECOMMENDATION: Adopt resolution on a roll call vote.

RESOLUTION No. 10-0621-

CONSIDERATION OF A RESOLUTION APPROVING THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT SUB RECIPIENT CONTRACT.

Whereas, Congress passed the American Recovery and Reinvestment Act (ARRA) of 2009, which the President signed into law on February 17, 2009, to stimulate the economy and create jobs; and

Whereas, ARRA included funding for the Energy Efficiency and Conservation Block Grant (EECBG) Program; and

Whereas, the City of Windsor Heights is a city with limited financial resources and applied for funds to make energy efficiency changes within the city; and

Whereas, the City of Windsor Heights was awarded grant funds and approved a contract with the Iowa Office of Energy Independence on April 19, 2010; and

Whereas, since that time some minor modifications were needed to the contract; and

Whereas, the City of Windsor Heights intends to comply with all agreed upon contractual requirements of ARRA, the EECBG program and other federal and state law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDSOR HEIGHTS, IOWA, that:

1. The City Council supports and approves the Energy Efficiency and Conservation Block Grant Sub Recipient Contract
2. The Mayor is hereby authorized to approve and execute the contract on behalf of the City.

PASSED AND APPROVED this 21st day of June, 2010.

Jerry Sullivan, Mayor

Attest:

Marketa Oliver, City Administrator/Clerk

This is the new table, updated from the one approved on April 19th, 2010, as part of the original contract.

	Completion Date	Performance Measures	Acceptance Criteria	Payment Amount
Measures in place to comply with contract requirements	05/01/2010	Document the SR has measures in place to comply with NEPA, NHPA, Davis-Bacon Act, Buy American Act, and has completed a waste management plan.	Waste management plan, NEPA, NHPA, Buy American*, and Davis-Bacon requirements met.	
LED Traffic Lamps	12/31/2010	Install LED traffic lights at 103 locations. Advertise the project in a newsletter and with press releases, including the energy and costs saved.	LEDs installed per code, industry standard, and manufacturers specifications. Copies of newsletters and press releases provided to OEI.	\$14,437.60
City Hall Lamp Retrofit	2/28/2010	Retrofit and replace existing lighting in buildings with 111 T8 light fixtures and electronic ballasts. Install occupancy sensors and replace east facing fire bay doors with new energy efficient models.	Lighting must meet IES minimum lighting standards. Lamps, ballasts, fixtures, LEDs, occupancy sensors and fire bay doors installed per code, industry standard, and manufacturers specifications.	\$13,165.45
Training City Inspector	12/31/2011	Building inspector will be trained on current energy building codes and enforce the building energy code. The inspector will train contractors, home and businesses owners to comply with the code, as well as train home and businesses owners in weatherization and green building techniques.	Building energy codes adopted by SR shall be as stringent as, or more stringent, than the state building energy code. Synopsis of training provided to OEI. Names, dates, and type of training provided to contractors, business owners, and homeowners provided to OEI. Results of code enforcement conducted by building inspector provided to OEI.	\$2,000
Going Green Plan	03/31/2012	Develop "Going Green" plan for businesses, citizens and the city plan. Each will have short term, mid-term and long term energy efficient goals exploring green roofs, more insulation, windows, doors, layout, daylight sensors, geothermal, etc. Coordinate with MidAmerican Energy to define goals. Create construction plan to improve City Hall's energy efficiency.	Plan submitted to OEI for approval.	4,396.95

Final report	05/30/2012	Final report completed	All documentation submitted to OEI. See section 5B below for final report requirements.	\$8,602.45
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This is the outdated table which was part of the contract approved on April 19th 2010. This is the only part of the contract being changed.

Task	Completion Date	Performance Measures	Acceptance Criteria	Payment Amount
Measures in place to comply with contract requirements	05/01/2010	Document the SR has measures in place to comply with NEPA, NHPA, Davis-Bacon Act, Buy American Act, and has completed a waste management plan.	Waste management plan, NEPA, NHPA, Buy American*, and Davis-Bacon requirements met.	
Engineering design and bid specification work		Completion of design and bid documents for lighting project	Approval of documents by City Council	
Receive equipment		Equipment obtained	American-made equipment delivered to site.	\$17,000
Project bid and contractor selected		Bids received and low bidder selected	City Council accepts bid and issues contract for project	
Training City Inspector	12/31/2011	Building inspector will be trained on current energy building codes and enforce the building energy code. The inspector will train contractors, home and businesses owners to comply with the code, as well as train home and businesses owners in weatherization and green building techniques.	Building energy codes adopted by SR shall be as stringent as, or more stringent, than the state building energy code. Synopsis of training provided to OEI. Names, dates, and type of training provided to contractors, business owners, and homeowners provided to OEI. Results of code enforcement conducted by building inspector provided to OEI.	
LED Traffic Lamps	09/15/2010	Install LED traffic lights at 103 locations. Advertise the project in a newsletter and with press releases, including the energy and costs saved.	LEDs installed per code, industry standard, and manufacturers specifications. Copies of newsletters and press releases provided to OEI.	
City Hall Lamp Retrofit	11/30/2010	Retrofit and replace existing lighting in buildings with 111 T8 light fixtures and electronic ballasts. Install occupancy sensors and replace east facing fire bay doors with new energy efficient models.	Lighting must meet IES minimum lighting standards. Lamps, ballasts, fixtures, LEDs, occupancy sensors and fire bay doors installed per code, industry standard, and manufacturers specifications.	\$17,000

Going Green Plan	12/31/2011	Develop "Going Green" plan for businesses, citizens and the city plan. Each will have short term, mid-term and long term energy efficient goals exploring green roofs, more insulation, windows, doors, layout, daylight sensors, geothermal, etc. Coordinate with MidAmerican Energy to define goals. Create construction plan to improve City Hall's energy efficiency.	Plan submitted to OEI for approval.	
Final report	01/31/2012	Final report completed	All documentation submitted to OEI. See section 5B below for final report requirements.	\$8,602.45