

SEPTEMBER 7, 2010 REGULAR BUSINESS MEETING AGENDA  
CITY HALL, 1133 66<sup>TH</sup> STREET



Windsor  
Heights  
*the heart of it all*

**Mayor:**

Jerry Sullivan

**Council**

**Members:**

Diana Willits (Mayor Pro Tem)  
Steve Peterson  
Charlene Butz  
Betty Glover  
David Jenison

**City**

**Administrator:**

Marketa George Oliver

**Chief Financial**

**Officer:**

Carrie Brannen

**Community Services Director:**

Josh Heggen

**Police Chief:**

Gary Walters

**Fire Chief:**

Christopher Cross

**Director of**

**Public Works:**

Jason VanAusdall

**Parks and Special**

**Events Coordinator:**

Tracy Levine

**City Inspector:**

Dave Breese

**City Attorney:**

Matt Brick

1133 66<sup>th</sup> Street  
Windsor Heights, IA 50324  
[www.windsorheights.org](http://www.windsorheights.org)  
515/279-3662 phone  
515/279-3664 fax

1. Call to Order/Roll Call/Pledge of Allegiance.
2. Approval of the Agenda.
3. Good of the Order.

Presentation from the Pet Project

Presentation from Eileen Boggess, Urbandale - Windsor Heights Food Pantry

4. Approval of the Minutes:
  - August 16<sup>th</sup>, 2010 City Council minutes both published and unabridged versions.
5. Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please limit presentation from 2 to 5 minutes.)
6. Approval of the Consent Agenda.  
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.
  - (a) July Fire Report
  - (b) July Public Works Report
  - (c) July Clerk and Investments report
  - (d) Pay estimate 1 and change order 1 for the Public Works Drive Improvements to The Concrete Contracting Co for \$79,288.38 and Certificate of Completion
  - (e) Pay estimate #13 to Prostruct in the amount of \$29,698.90.
  - (f) Claims and Payroll.
7. Approval of liquor license requests
  - (a) Wine and Spirits Gallery
  - (b) Kum and Go
  - (c) Front Row
  - (d) Quik Trip
  - (e) Ridgemont (outdoor service)
  - (f) City of Windsor Heights (Oktoberfest)
8. Consideration of resolution approving the disposal of surplus City property (surplus brick pavers).
9. Consideration of a resolution establishing a temporary moratorium on the establishment of new or relocation of existing delayed deposit services businesses and pawn businesses pending a comprehensive review of the applicable regulations.
10. Consideration of a resolution approving an agreement with the Windsor Heights Chamber of Commerce for shared staff time.
11. Consideration of a resolution authorizing the mayor to enter a brokerage agreement with Ruhl and Ruhl for the marketing of city owned property along Hickman Road that would include provisions to negotiate with two current, prospective buyers
12. Consideration of a resolution approving with Commercial Building Services as the cleaning service contractor for City Hall and the Windsor Heights Community Center.
13. Consideration of a resolution approving a letter of agreement with Budget Storage for shared fence for the Windsor Heights Dog Park.
14. Consideration of ordinance to amend the Code of Ordinances by amending sections of Chapter 156: Rental Housing Code.
15. Consideration of an ordinance to amend the Code of Ordinances for the City of Windsor Heights, Iowa by Amending sections of Chapter 100 – Regulation of Industrial Wastewater, Commercial Wastewater and Hauled Waste –Final Reading
16. Staff updates.  
Presentation from Fire Chief Cross and Police Chief McDaniel on the 2010 flood  
Presentation from Lt. Derek Meyer regarding police vehicles
17. Council member comments.
18. Mayor's inquiries.
- Adjournment**
19. Adjournment to 6:00 p.m. on September 20, 2010 for a Regular Meeting of the City Council. Please NOTE that this is on 80<sup>th</sup> Street Cul-de-sac