

June 20, 2011
CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
6:00 pm City Hall
Unabridged version

Item 1: Call to order.

Mayor Sullivan called meeting to order at 6:00 p.m. Council present: Steve Peterson, Charlene Butz, Diana Willits, David Jenison and Betty Glover. Staff present included City Administrator Marketa George Oliver, Chief Financial Officer Carrie Kruse, Police Chief Dennis McDaniel, Public Works Director Jason VanAusdall, Community Services Director Josh Heggen, Fire Chief Christopher Cross and City Attorney Matt Brick.

Item 2: Approval of the agenda - Roll Call 172

Peterson moved Willits seconded approval of the agenda. Voice vote passed unanimously.

Item 3: Good of the Order

Chief Dennis McDaniel administered the oath of office to the new Windsor Heights Police Lt. Trace Kendig.

Item 4: Approval of the Minutes - Roll Call 173

Willits moved Jenison seconded approval of the June 6th minutes both published and unabridged. Voice vote passed unanimously.

Item 5: Public Comment

Kerry Bowen, 7215 Reite, recommended the council consider saving five percent of the rental funds from the community and events center for fireworks each year on July 4th. She also noted the bike path by B-Bops is in bad shape and needs replaced. Peterson asked how much money would that add to fireworks budget. Jenison said 5% of the rentals would be roughly \$3,500.

Item 6: Approval of the Consent Agenda - Roll Calls 174-178

Peterson moved Glover seconded tobacco permit for the Ridgemont, May Police, Fire and Clerk and Investment Report and Claims and Payroll. Voice vote passed unanimously.

Item 7: Consideration of liquor license request for Quik Trip - Roll Call 179

Chief McDaniel noted this would allow Quik Trip to sale spirits. Jenison moved approval, Butz seconded. Voice vote passed unanimously.

Item 8: Consideration of Resolution 11-0620/180 approving a proposal from J&M Displays for a three year agreement for 4th of July Fireworks. Roll Call 180 Glover noted this does not lock the city into a dollar amount every year. Willits said it get the city a better deal every year. Heggen noted this gets the city bonus material every year, if we have fireworks, but no dollar amount is noted. Peterson moved, Willits seconded approval. Roll Call vote passed unanimously.

Item 9: Consideration of a resolution 11-0620/181 approving a 28e agreement with the city of Des Moines for traffic light maintenance. Roll Call 181

VanAusdall noted this firms up an agreement we have had in the past and addresses the new signals on Hickman. Willits moved Glover seconded approval of resolution. Roll Call vote passed unanimously.

Item 10: Consideration of a resolution 11-0620/182 adopting an internal city policy creating “weapons free zones” in city buildings, on city grounds, and at city parks. Roll Call 182. Chief McDaniel noted that this has been through the public safety committee. It is intended to make sure all city areas have a safe environment. This creates an internal policy that coincides with state law. Dave Burgess, 7036 Wilshire, asked what are some ongoing security concerns. McDaniel noted there have been issues at the front desk over the past several months and with an individual upset during the last council meeting who had a carry permit. Burgess asked about posting the of signs. McDaniel noted the intention is to post signs, whether signs are up or not, the policy is in force. Brick noted that language is in the policy because if a sign is vandalized or stolen, the policy is still in effect. Burgess said criminals do not care. McDaniel said it gives the city a tool. Other cities like Iowa City, Keokuk, West Des Moines, the Statehouse, have similar policies. Willits moved approval, Glover seconded. Roll call vote passed unanimously.

Item 11. Consideration of a resolution 11-0620/183 approving an amendment and execution of a memorandum of understanding with the Iowa Department of Administrative Services for participation in the Treasury off-set program by the City of Windsor Heights. Roll Call 183 Butz noted the state code calls this a set off program. Brick said that sometimes what the codes says does not match what the state paperwork says. Glover asked if this is used after notices are sent out. Oliver said that people are given lots of notices to comply before this is used. Jenison moved approval, Peterson seconded. Roll call vote passed unanimously.

Item 12. Consideration of ordinance 11-07 to amend the Code of Ordinances for the City of Windsor Heights, Iowa by amending sections of Chapters 167 and 168: Zoning District Regulations by adding definitions and regulations for pawn shops, auto rental/sales and delayed deposit services. Final Reading. Roll call 184 Jenison moved approval of the final reading, Butz seconded. Roll call vote passed unanimously.

Item 13. Consideration of ordinance 11-08 to amend the Code of Ordinances for the City of Windsor Heights, Iowa by amending sections of Chapter 60: Traffic and Vehicles, by creating and amending bicycle regulations. Roll Call 185 Peterson moved approval for the first reading, Butz seconded. Roll call vote passed unanimously. Kerry Bowen, 7215 Reite, asked what this amendment means. McDaniel noted it creates or modifies bike regulations in the city with changes in several different sections of the city code.

Roll call 186 Peterson moved approval for the first second, Willits seconded. Roll call vote passed unanimously.

Item 14: Discussion and possible consideration of ordinance 11-09 to amend the Code of Ordinances for the City of Windsor Heights, Iowa by amending sections of Chapter 155: Building Code by adding regulations to contract sale homes.

Butz noted that when reading the ordinance, it seems like anyone getting a regular mortgage could fall into this category and require an inspection. Brick noted the language is loose, but it can be made more restrictive. Butz said it seems a regular mortgage would fall into the definition and she would like to see the ordinance tabled. Jenison asked how this definition distinguishes itself from a mortgage. Brick noted a mortgage is a mortgage, not a contract. Glover said the usually a mortgage is deeded to an individual and during a contract sale title does not transfer until the end. Brick said he could refine the definition further for council review and bring it back to the next meeting.

Roll call 187. Butz moved to table that matter and Jenison seconded. Roll call vote passed unanimously.

Item 15: Staff Updates

VanAusdall noted he received a call from MidAmerican Energy to see if we had turned off our traffic lights because the billing was low. He told them we retrofitted our traffic lights to LED lights.

Item 16: Council Member Comments

Jenison noted during the music in the park event on Tuesday, the Sylvia Owens was announced as the 2011 Citizen of the Year. Willits noted the first movies in the park was Friday night and very well-attended. Glover noted that Friday was the deadline for Most Beautiful Yard contest and the committee is busy reviewing each home.

Item 17: Mayor's Inquiries

Mayor Sullivan announced that the July 5th council meeting has been cancelled and the next meeting will be July 18th, which is another Takin' it to the Streets meeting on Del Matro Court. He also said that the July 4th Celebration is approaching fast and will begin at 3 p.m. with the parade. He reminded everyone that the next movie in the park is Friday, June 24th with Despicable Me.

Item 18: Adjournment - Roll Call 188

Peterson moved Jenison seconded to adjourn at 6:35 p.m. to July 18, 2011 for the regularly scheduled meeting of the City Council that will be held at the cul-de-sac on Del Matro Court. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk