

April 4, 2011
CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
6:00 pm City Hall
Unabridged version

Item 1: Call to order.

Mayor Jerry Sullivan called meeting to order at 6:00 p.m. Council present: Diana Willits, Steve Peterson, Charlene Butz, David Jenison and Betty Glover. Staff present included City Administrator Marketa George Oliver, Chief Financial Officer Carrie Brannen, Police Chief Dennis McDaniel, Public Works Director Jason VanAusdall, Community Services Director Josh Heggen, Fire Chief Christopher Cross and City Attorney Matt Brick.

Item 2: Approval of the agenda - Roll Call 96

Sullivan noted that item 8, consideration of resolution authorizing the Mayor and City Administrator to execute a labor agreement with Teamsters Local 238, had been removed from the agenda. Willits moved Butz seconded approval of the agenda as revised. Voice vote passed unanimously.

Item 3: Good of the Order

None.

Item 4: Approval of the Minutes - Roll Call 97

Peterson moved Jenison seconded approval of minutes both published and unabridged versions. Voice vote passed with Willits abstaining.

Item 5: Public Comment

John Thompson, 6300 School Street, #222, said he was pleasantly surprised to see listing of purpose of the bills on the report. It will be useful to the citizens. He still wishes it would be printed on the back of the agenda,

Item 6: Approval of the Consent Agenda - Roll Calls 98-99

Peterson moved Willits seconded approval of February police report and claims and payroll. Voice vote passed unanimously.

Item 7: Approval of liquor license renewal requests - Roll Call 100

McDaniel said the Ridgemont has summer activities and would like to host outdoor activities. The would have motorcycle nights on Thursday nights from 7 to 10 p.m. and one band on a Saturday night which would also end at 10 p.m. The City will look at how activities go in May before approving any of the other noise permits, which they need in addition to the outdoor service liquor license, in order to hold their activities. Willits asked if they have done this before. McDaniel said they have hosted outdoor activities before, but never the motorcycle night. He said the management of the bar was working with city staff to make sure there are no problems. Jenison asked if there were any noise complaints in the past and McDaniel said yes. He said the bar was adjacent to a residential area and that would cause issues from time to time. Even without outdoor events, occasionally there would be complaints about patrons' voices, but he thought the parameters of the events were within reasonable hours. Peterson moved Jenison seconded approval liquor licenses for outdoor service for The Ridgemont. Voice vote passed unanimously.

Item 8: Consideration of resolution authorizing the Mayor and City Administrator to execute a labor agreement with Teamsters Local 238

This item was removed from the agenda.

Item 9: Public hearing on the amendment to he code of ordinances of the City of Windsor Heights, Iowa, with respect to establishing a franchise fee with Mediacom, including the city's revenue purpose statement for use of franchise fee revenue

Sullivan opened the public hearing at 6:08 p.m. Oliver reported no written or oral comment. No one present wished to speak. Sullivan closed hearing at 6:09 p.m.

Item 10: Consideration of Ordinance 11-4 amending Chapter 114: Cable Television Regulations, setting cable franchise fee at 5%

Roll Call 100

Jenison moved Glover seconded first reading of ordinance 11-4 setting cable franchise fee at 5%. Roll call vote passed unanimously.

Roll Call 101

Willits moved Butz seconded the second reading of ordinance 11-4. Peterson said he thought they had decided not to do a second reading on the same agenda. Willits said her recollection is that the council agreed not to do all three readings on one agenda. Roll call vote passed unanimously.

Item 11: Discussion and possible consideration of Ordinance 11-5 modifying sections of Chapter 135 Street excavations and Maintenance, Chapter 158 Electrical and Mechanical License and Chapter 159 Plumber's License to eliminate the requirement for a one hundred dollar cash bond.

Brannen said currently contractors have to provide a one-hundred dollar cash bond. No other cities in the area require it and it means staff has to take the time to record the bond and keep records on it for anywhere from 1 to 20 years. For these reasons, staff was recommending eliminating the requirement. Oliver noted the requirement for a surety bond were still in place, providing protection for the Windsor Heights' resident having work done.

Roll Call 102

Butz moved Glover seconded first reading of ordinance 11-5 eliminating requirements for \$100 cash bond for electrical, mechanical and plumbers' licenses. Roll call vote passed unanimously.

Roll Call 103

Willits moved Jenison seconded the second reading of ordinance 11-5. Roll call vote passed unanimously.

Item 12: Discussion and possible adoption of Federal Legislative Priorities - Roll Call 104

Oliver presented the proposed federal legislative priorities. The first was transportation for funding. Transportation included not only streets, but bridges, and city streets, not just those classified as arterials. She noted that on the third page of the priorities were some interesting facts about transportation infrastructure. The second priority was funding to assist with stormwater management projects. She said the priority emphasizes incentives to undertake projects on a watershed basis, instead of handling things on a piecemeal basis by entities within a watershed. The third and final priority is to encourage continued energy conservation funding, not only for public sector projects, but also for residents. Both the Windsor Heights government and many Windsor Heights residents have benefitted from the past energy conservation promotion programs. Jenison asked about the suggestion for setting aside money for land along urban creeks. Oliver said it was to encourage areas to not have development along the creek. For example, Colby Park was in a flood plain and parks were great uses for flood plain areas. Jenison said would this mean purchasing houses along a creek. Oliver said it was envisioned more as a preventive measure, but some cities had used funding to purchase houses that were repeatedly flooded. Glover said the funding to assist with stormwater management projects was a big-time priority. Willits moved Glover seconded adoption of the City's Federal Legislative priorities. RC vote passed unanimously.

Item 13: Staff Updates

VanAusdall said the buildings on Hickman were under demolition.

McDaniel reported that the Police Department had 20 applicants. The next phase is testing, both physical and written, which will be done on the 16th of April. He said they had conducted initially screening and eliminated some candidates who did not meet the minimum requirements. Of those left, approximately 7 were certified and 7 non-certified. On a staffing note, an officer recently was in an accident and tor his ACL and will be out 4-6 months. Also, another officer has been activated and would be gone for six months. This meant the department would be down four officers for the summer. He and Lt. Meyer would be working the street and he had brought back officers who had been on special assignments to also help work the road. Glover asked how morale is holding up. McDaniel said it would not be easy but they were pulling together to meet the needs.

Cross reported he had attended a Fire Instructor Academy in Indianapolis recently and thanked the council for their support for this training. He learned a great deal and had a chance to learn from some well-known people in the profession. He attended "Running Intelligent Operations" and "Smart Tactics to Keep Fire Fighters Safe" among other classes.

Item 14: Council Member Comments

Glover reminded everyone that the Spring Clean Up is April 16th from 8:30 to 10:30 a.m. and volunteers would meet in the parking lot north of Burger King.

Willits said she was down in the park on Sunday and it was busy, lovely and spectacular. She asked VanAusdall if we can add more garbage cans over by the dog park. Heggen said eight cans had floated away during the flood and the City had funding to replace those.

Jenison said he read the marketing committee notes. He thought their role was to create a plan to market the program the City created with Neighborhood Finance Corporation. Glover thought that also. Oliver said that is their first project and is the only agenda item on the next agenda. Jenison asked when the sliplining starts. VanAusdall said they are finished videoing the lines. Sliplining should start sometime around August.

Butz said she noted in the Policy and Administration Committee notes that Peterson is going on the Partnership DC trip through the Metro Waste Authority and Willits is paying her own way on the trip. Why does the City need a third person? Willits said the City is only paying for one person. Butz said she understood that, but there would be three people representing Windsor Heights. Peterson said he was representing Metro Waste Authority. Butz asked why Metro Waste would send a Windsor Heights Council Member. Peterson said MWA likes to have board members attend. Willits mentioned that Pat Iles used to go for MWA. She said that in DC, the people would be attending different meetings and classes. They have been able to get lots of funding by participating in this partnership trip.

Butz asked VanAusdall what the likelihood of getting funding to do sliplining was. VanAusdall said the likelihood was very good. He said the Urbandale-Windsor Heights Sanitary Sewer District would send out requests for proposals and would decide whether to line the entire city at once or do it in thirds.

Item 15: Mayor's Inquiries

Sullivan said throughout the bridge project on University at 73rd, there will be times when only one lane is open, causing traffic delays. He noted the City had adjusted the timing on its traffic light there to facilitate a better traffic flow but encouraged drivers to plan their routes accordingly. He announced the next marketing committee would be April 14th.

Item 16: Adjournment - Roll Call 105

Glover moved Peterson seconded to adjourn at 6:33 p.m. to April 18th at 6:00 p.m. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk