

**BUSINESS OF THE CITY COUNCIL
WINDSOR HEIGHTS, IOWA
AGENDA STATEMENT**

Item No. _____
For Meeting of 08/06/07

ITEM TITLE: Consideration of resolution approving Public Safety Committee recommendations and ratifying actions taken to regionally recruit for a Fire Chief

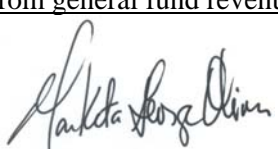
CONTACT PERSON(S): Marketa George Oliver, City Administrator

SUMMARY EXPLANATION

On July 16th, the City Council met in a study session and discussed at length the direction of the City's Fire Department and options for replacing the Chief Milewski, who resigned on June 26, 2007. On July 20th, members of the Council Public Safety Committee met, with Mayor Pro Tem Diana Willits joining them. Their recommendation was to move forward immediately with a regional recruitment for fire chief. Should the regional recruitment not net enough qualified candidates, the idea of a national recruitment using a recruitment firm would be considered.

Since that time City staff finalized the announcement and posted it on the City's website and the Iowa League of Cities' website. The announcement has also been posted on the municipal leagues' websites in surrounding states. The announcement states that the position is open until filled and an assessment center will be held in late September.

The attached resolution approves the recommendation of the Public Safety Committees and ratifies actions taken to begin regional recruitment for a fire chief.

<input checked="" type="checkbox"/> Resolution _____ Ordinance ____ Contract ___ Other (Specify) _____
Funding Source <u>The Fire Chief's salary is paid from general fund revenues.</u>
 APPROVED FOR SUBMITTAL _____ City Administrator

STAFF RECOMMENDATION: Pass resolution on a roll call vote.

COUNCIL ACTION:

RESOLUTION NO. 07-0806/

**A RESOLUTION APPROVING PUBLIC SAFETY COMMITTEE
RECOMMENDATIONS AND RATIFYING ACTIONS TAKEN TO REGIONALLY
RECRUIT A FIRE CHIEF**

WHEREAS, the City's Fire Chief resigned on June 26, 2007;

WHEREAS, the Council met and discussed the direction of the department at its study session held July 16th, 2007; and

WHEREAS, the Public Safety Committee met on July 20, 2007 and recommended a regional recruitment be conducted for fire chief; and

WHEREAS, the Public Safety Committee further recommended that if there were not enough qualified candidates for fire chief netted from the regional recruitment, the idea of a national recruitment using a recruitment firm be considered; and

WHEREAS, City staff finalized the announcement for the fire chief position and posted it on the City's website and the Iowa League of Cities' website; and

WHEREAS, the announcement has also been posted on the municipal leagues' websites in surrounding states;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that the City Council hereby approves the recommendations related to fire chief recruitment of the Public Safety Committee held on July 20th, 2007 and further ratifies action taken subsequently to initiate the regional recruitment process.

PASSED AND APPROVED THIS 6th DAY OF DECEMBER, 2007.

David J. Sullivan
Mayor

ATTEST:

Marketa George Oliver
City Administrator/City Clerk