

**BUSINESS OF THE CITY COUNCIL
WINDSOR HEIGHTS, IOWA
AGENDA STATEMENT**

Item No. 7
For Meeting of 12/21/09

ITEM TITLE: Consideration of resolution accepting a bid from Earl May to provide and maintain the flowering baskets on University Avenue and the civic garden.

CONTACT PERSON(S): Marketa George Oliver, City Administrator

SUMMARY EXPLANATION

The City recently solicited proposals to provide baskets, plant and flower materials, arrangement of those materials and maintenance for the hanging flower baskets, which will be hung on the decorative understory lighting in the commercial district and the civic garden at 66th and University. The City received two bids and Earl May was the low bidder with a bid of \$12,920. The bidding process also included the concrete flower planters that used to be in Colby Park, for which Earl May was also the low bidder. Once the Community Center is complete, we will add some new planters to be along the concrete patio. The City will water and maintain those planters at the park.

_____ Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____
Funding Source _____
APPROVED FOR SUBMITTAL _____ <div style="text-align: right; margin-top: 10px;">City Administrator</div>

STAFF RECOMMENDATION: By motion and roll call vote, approve the resolution.

COUNCIL ACTION:

Resolution No. 09-1221/

**RESOLUTION ACCEPTING A BID FROM EARL MAY
TO PROVIDE AND MAINTAIN THE FLOWERING BASKETS
ON UNIVERSITY AVENUE AND THE CIVIC GARDEN**

WHEREAS, the City of Windsor Heights desires to have flower baskets hang from the decorative understory lighting in the Town Center, the Civic Garden, and the future patio planters in Colby Park; and

WHEREAS, the City solicited quotes to provide baskets, plant and flower materials, arrangement of said materials, and maintenance of said baskets from early May, weather permitting, through September; and

WHEREAS, the City owns the flower baskets and planters and wishes to accept a bid from Earl May to provide plant and flower materials, arrangement of said materials and maintenance of flower baskets from early May until Labor Day for 2010, 2011, and 2012.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa that the City does hereby direct the Mayor to enter into an agreement with Earl May to provide the above-referenced materials and perform the above-referenced work;

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to enter into an agreement with Earl May in an amount not to exceed \$12,920 annually, understanding that a minimal amount of work will be added to the agreement for the new planters at Colby Park.

PASSED AND APPROVED THIS 21st DAY OF DECEMBER, 2009.

David J. Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk