

**NOVEMBER 30<sup>th</sup>, 2009**  
**CITY OF WINDSOR HEIGHTS**  
**SPECIAL BUSINESS MEETING MINUTES**  
**5:15 P.M. – Council Chambers**  
**Unabridged version**

**Item 1: Roll Call**

Mayor Sullivan called meeting to order at 5:15 p.m. Council present: Charlene Butz, Carole Tillotson, Flo Hunter, Steve Peterson and Diana Willits. City Administrator Marketa George Oliver, Chief Gary Walters, Public Works Director Jason VanAusdall, Community Services Director Josh Heggen, Fire Chief Cross and City Attorney Doug Fulton present.

**Item 2: Approval of the Agenda - Roll Call 305**

Hunter moved Peterson seconded approval. Voice vote passed unanimously.

**Item 3: Presentation from Kris Gregersen, President of the Windsor Heights Chamber of Commerce.**

Gregersen reported on the largely successful Haunted House the Chamber held. They raised roughly 1,302 items for the Windsor Heights-Urbandale Food Pantry. The Chamber board decided to donate a portion of the funds to the Windsor Heights Police and Fire Association and will also be donating funds to other city organizations.

**Item 4: Consent Agenda - Roll Calls 306**

Peterson moved Tillotson seconded approval of the 2009 State of Iowa Annual Financial Report. Voice vote passed unanimously.

**Item 5: Consideration of a resolution 09-1130-307 approving a quit claim deed for the city owned property located directly west of the intersection at 69th and Mott Avenue to the highest bidder. Roll Call 307**

Willits moved Peterson seconded approval. Roll call vote passed unanimously.

**Item 6: Consideration of a Resolution 09-1130-308 authoring the city of Windsor Heights, Iowa to join with other regional communities and submit an application for the Energy Efficiency and Conservation Block Grant (EECBF), retrofit ramp-up program funding made available through the American Recovery and Reinvestment Act (ARRA). (Estimated cost to Windsor Heights is \$2,000 or less.) Roll Call 308**

John Konior, from the City of Urbandale, presented the council with information regarding this grant. Multiple Metropolitan Communities are engaging in this grant application with the hopes of getting around \$25 million for the metro to help weatherize homes. If every community participates, it would significantly reduce the costs to Windsor Heights. Willits asked how people could participate. Konior noted that the program would be administered by the company we are using to apply for the grant. It would be up to the individual homeowner to go through the processes and evaluation criteria set up by the city and other participants but administered by the one company. It should be a fairly straight forward process.

Willits moved approval, Hunter seconded approval. Roll Call vote unanimously.

**Item 7: Public Hearing on the adoption of the proposed “Code of Ordinances for the City of Windsor Heights, Iowa.”**

Mayor Sullivan opened the public meeting at 5:40 pm. Oliver noted she had received and distributed to the council questions submitted by Dave Burgess. (Editor’s note, the email itself says Dave Burgess, but the email was signed sent from Ann Burgess.) The email requests the Council move the City’s grass height from 6 to 10 inches. Dennis Block, 6412 University Avenue noted his concern regarding the amount of time people have had to review the entire document. He specifically is concerned about the noise level and the level allowed at his residence compared to neighboring residents. He thinks his home should match the surrounding homes. He also suggested changing the liability insurance requirement for people who own dangerous animals from \$100,000 to \$1,000,000. An additional suggestion is to delete the section making dance halls not allow dancing on Sundays. Allen Sydnes, 2012 66<sup>th</sup> Street, noted he is very concerned about the code and the assumption that people are supposed to understand the new code. He asked that a list of all changes be provided to everyone for review. Oliver noted that a summary of all notable changes has been provided and the code has been online for about a month for people to review. She said that the code is pretty much the same, just in new chapter form. She noted that line by line changes have been made in ordinances since 1997, when the last code was adopted, so the line out changes were done at each time a new ordinance was approved. Fulton indicated the City follows the same process as the State of Iowa, where legislation is passed and then is recodified periodically.

**Item 8: Consideration of a resolution 09-1130-309 amending the proposed “Code of Ordinances for the City of Windsor Heights, Iowa.” Roll Call 309**

The council discussed and decided to change the dangerous dog liability from \$100,000 to \$1,000,000. They also decided to eliminate the provision making dancing in dance halls on Sunday’s illegal. Tillotson moved approval, Peterson seconded approval. Roll Call vote unanimously.

**Item 9: Consideration of an ordinance adoption the “Code of Ordinances for the City of Windsor Heights, Iowa.” Roll Call 310**

Tillotson move approval of the first reading. Peterson seconded approval. Roll Call vote passed unanimously.

**Item 10: Adjournment - Roll Call 311**

Peterson moved Hunter seconded to adjourn at 6:16 p.m. to 5:15 p.m. on December 7, 2009. Voice vote passed unanimously.

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Jerry Sullivan, Mayor

ATTEST:

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Marketa George Oliver, City Administrator/Clerk