

**DECEMBER 3, 2007**  
**REGULAR BUSINESS MEETING AGENDA**  
**5:00 P.M. -- COUNCIL CHAMBERS – CITY HALL**



**Windsor Heights**  
*the heart of it all*

**Mayor:**  
Jerry Sullivan

**Council Members:**  
Diana Willits (Mayor Pro Tem)  
Carole Tillotson  
Donna Markley  
Flo Hunter  
Steve Peterson

**City Administrator:**  
Marketa George Oliver

**Chief Financial Officer:**  
Colleen Pingrey

**Community Services Director:**  
Josh Heggen

**Police Chief:**  
Gary Walters

**Fire Chief:**  
Christopher Cross

**Director of Public Works:**  
John Wiedman

**Administrative Support/Code Enforcement Officer:**  
Judy Howard

**Administrative Support Clerk/EMT:**  
Tammy Breese

**City Attorney:**  
Janet Huston

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1. Call to Order/Roll Call/Pledge of Allegiance.
2. Approval of the Agenda.
3. Good of the Order.
4. Approval of the Minutes:
  - November 19<sup>th</sup>, 2007, City Council regular session minutes, both published and unabridged versions are the same.
5. Approval of the Consent Agenda.

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.

  - (a) Approval of liquor license for Mustards.
  - (b) Approval of appointment of City Treasurer.
  - (c) Approval of Appointments to the Metro Waste Authority Board.
  - (d) Receive and file for audit the City's FY 2007 State Annual Financial Report.
  - (e) Receive and file the 2007 City Council election results.
  - (f) Claims and Payroll.
6. Public Hearing on proposal to issue (i) \$4,900,000 Aggregate Principal Amount of Revenue Bonds (Dowling High School Project) Series 2007, of the City of Windsor Heights, Iowa and (ii) \$2,600,000 Aggregate Principal Amount of Revenue Bonds (Dowling High School Project) Series 2008, of the City of Windsor Heights, Iowa.
7. Resolution Authorizing the Issuance and Sale of (i) Revenue Bonds (Dowling High School Project) Series 2007 in the principal amount of \$4,900,000 and (ii) Revenue Bonds (Dowling High School Project) Series 2008 in the principal amount of \$2,600,000 and Authorizing the Execution of Documents Related Thereto.
8. Consideration of Resolution to Appoint Representatives to the Polk County Emergency Management Commission.
9. Consideration of resolution authorizing the execution of a payroll and tax service agreement with Heritage Computer Services.
10. Consideration of resolution adopting a revised personnel policies manual for the City of Windsor Heights.
11. Discussion and possible action on resolution adopting ethics policy for City officials.
12. Public Comment

This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please limit presentation from 2 to 5 minutes.)
13. Council Member Comments.
14. Mayor's inquiries.

**ADJOURNMENT**

15. Adjournment to 5:00 p.m. on December 17<sup>th</sup>, 2007 for a Regular Meeting of the City Council.