

**BUSINESS OF THE CITY COUNCIL
WINDSOR HEIGHTS, IOWA
AGENDA STATEMENT**

Item No. 11
For Meeting of 09/08/09

ITEM TITLE: Consideration of resolution authorizing the mayor to execute an agreement with Confluence for the development of the Hickman Road Streetscape Master Plan in an amount to be determined by the City Council


CONTACT PERSON(S): Marketa George Oliver, City Administrator

SUMMARY EXPLANATION

The City has been working to address the Hickman Road Corridor for many years. In May, the City solicited proposals from firms to develop a streetscaping plan for the Hickman Road Corridor, from 6300 to 7900 Hickman Road. City staff has reviewed the proposals that were submitted in response to the request for qualifications for a streetscaping master plan effort on Hickman and recommended three firms for interview. The Citizens Capital Planning Committee and the Keep Windsor Heights Beautiful Committee will constitute the Steering Committee for the Streetscaping process. They met on August 26th, 2009 and received presentations from Confluence, Veenstra and Kimm and Snyder and Associates.

The Committee was pleased that there was so much local talent in the area of streetscape design and felt that Confluence was the firm that best matched the goals of the project. The Committee recommends engaging Confluence as the firm. The estimate for cost of services provided was \$25,000 to \$30,000 for a minimal plan. The cost for an enhanced plan that would include renderings and more upgraded graphics was between \$35,000 and \$50,000. I would suggest that an amount not to exceed \$40,000 would provide the City with an excellent plan with adequate graphic representation; however the amount not to exceed is left blank in the attached resolution pending Council discussion.

The goal is to create a master plan and have the area between 63rd and 65th be the first implementation phase, ideally concurrently with the street work.

<input checked="" type="checkbox"/> Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____
Funding Source _____ Hickman Road Fund
APPROVED FOR SUBMITTAL _____ <div style="text-align: right;"> City Administrator</div>

STAFF RECOMMENDATION: By motion and roll call vote, approve the resolution authorizing the execution of an agreement with Brian Clark and Associates.

COUNCIL ACTION:

RESOLUTION NO. 09-0908/

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT
WITH CONFLUENCE FOR THE DEVELOPMENT OF THE HICKMAN ROAD
STREETSCAPE MASTER PLAN**

WHEREAS, the City strives to provide high quality and aesthetically pleasing public grounds for its residents and visitors; and,

WHEREAS, the City wishes to enter into an agreement with Confluence to provide professional services to develop the Hickman Road Streetscape Master Plan; and,

WHEREAS, The City desires to move forward with the planning process in a timely manner;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that the City Council authorizes the Mayor to execute an agreement with Confluence for professional services in an amount not to exceed _____, after review of legal counsel.

PASSED AND APPROVED THIS 8th DAY OF SEPTEMBER, 2009

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk