

**BUSINESS OF THE CITY COUNCIL  
WINDSOR HEIGHTS, IOWA  
AGENDA STATEMENT**

Item No. 6a  
For Meeting of 08/17/09

**ITEM TITLE:** Approval of recommendations of RFQ short list


**CONTACT PERSON:** Marketa George Oliver, City Administrator

**SUMMARY EXPLANATION**

City staff has reviewed the proposals that were submitted in response to the request for qualifications for a streetscaping master plan effort on Hickman. Staff is recommending that we interview Confluence, Veenstra and Kimm and Snyder and Associates for our Hickman Streetscaping project.

Confluence has many similar projects, is also working on Phase II of the 86<sup>th</sup> Street project in Clive and has done excellent work for the City in the past (Civic Garden; City logo). V&K has done similar work in Grinnell, is the engineering firm on the utilities for the Hickman/Westover/63<sup>rd</sup> project and has done excellent work for the City at a very reasonable cost. Snyder and Associates' Visions and goals seemed to match closely with the goals of the City. They did the 8<sup>th</sup> Street plan in Altoona.

We would like to invite each of the firms to make a 10-minute presentation on August 26<sup>th</sup> beginning at 5:15 p.m. with questions to follow. This would be a meeting of the Citizens' Capital Planning Committee and any council member wishing to participate.

Resolution _____ Ordinance ____ Contract <u>X</u> Other (Specify) _____
Funding Source _____
 APPROVED FOR SUBMITTAL _____ City Administrator

**STAFF/COMMITTEE RECOMMENDATION:** Approve short list of firms for Streetscape plan.