

**August 3, 2009**  
**CITY OF WINDSOR HEIGHTS**  
**REGULAR BUSINESS MEETING MINUTES**  
**5:15 P.M. – CITY COUNCIL CHAMBERS**  
**Unabridged version**

**Item 1: Roll Call**

Mayor Sullivan called meeting to order at 5:15 p.m. Council present: Charlene Butz, Carole Tillotson, Flo Hunter, Steve Peterson (via conference call), and Diana Willits. City Administrator Marketa George Oliver, Police Chief Gary Walters, Fire Chief Chris Cross, Public Works Director John Wiedman, Community Services Director Josh Heggen, and Assistant City Attorney Erin Clanton all present.

**Item 2: Approval of the Agenda - Roll Call 206**

Hunter moved Willits seconded approval with the removal of item 13. Voice vote passed unanimously.

**Item 3: Good of the Order**

Sullivan announced the City had received its All-America City plaque.

**Item 4: Approval of the minutes - Roll Call 207**

Willits moved approval of the July 20, 2009 City Council minutes both published and unabridged versions. Hunter seconded approval. Voice vote passed unanimously.

**Roll Call 208**

Hunter moved approval of the July 24, 2009 City Council minutes both published and unabridged versions are the same. Tillotson seconded approval. Voice vote passed unanimously.

**Item 5: Public Comment**

Harold Vance, 6623 Forest Court commended the Council for the great job they have done with Colby Park. It is beautiful. He also asked about 6500 University and why it is still empty. Oliver noted that the building is now bank-owned and will hopefully be rented out in the future.

**Item 6: Consent Agenda - Roll Calls 209-216**

Peterson moved Willits seconded approval of: proposal from Denman and Company, LLP for audit services, Public Works Director job description and advertisement, Progress Payment No 1 for the 73rd Street resurfacing project in the amount of \$349,951.81 to Grimes Asphalt, Progress Payment No 2 for the 68th Walnut Creek Dredging project in the amount of \$6027.76 to Peterson Contractors, Change order #2 for the Colby Park Sewer Relief Project in the amount of \$4,437.10 for the widening of the entrance into Public Works, Final payment to Machin LC Excavating in the amount of \$24,626.46 and final acceptance of the Colby Park Sewer Relief Project, letter of intent to the Des Moines Metropolitan Planning Organization for STP-TE funds for Streetscaping along Hickman Road and Claims and Payroll. Voice vote passed unanimously.

**Item 7: Consideration of approval of a liquor license application for Kruegers' Amoco.  
Roll Call 217**

Hunter moved approval, Butz seconded approval. Voice vote passed unanimously.

**Item 8: Public hearing and consideration of resolution confirming award of the Community Center Project. Roll Call 218**

Mayor Sullivan opened the meeting at 5:20 p.m. Oliver noted she had received no public comment. John Thompson, 6300 School #222 asked for the funds being spent for each of the following public hearings. Oliver noted the community center agreement is \$1.6 million, the Des Moines Asphalt was about \$100,000, the Grimes Asphalt was about \$130,000 and the 73<sup>rd</sup> resurfacing was about \$738,000. Sullivan closed the public hearing at 5:25 pm. Peterson moved approval, Willits seconded approval. Roll call vote passed unanimously.

**Item 9: Public hearing on the Windsor Heights FY 2009 resurfacing contract with Des Moines Asphalt and FY 2010 resurfacing contract with Grimes Asphalt.**

Mayor Sullivan opened the public hearing at 5:27 p.m. Oliver noted not public comment had been received. Sullivan closed the public hearing at 5:28 pm.

**Item 10: Public hearing on the 73rd Street resurfacing contract with Grimes Asphalt.**

Mayor Sullivan opened the public hearing at 5:29 p.m. Oliver noted not public comment had been received. Sullivan closed the public hearing at 5:30 pm. Butz asked about the underlying concrete the asphalt is going to be placed on. Wiedman noted that as really bad parts are discovered as they grind down the road, that those areas will be patched with new concrete before being overlaid with asphalt.

**Item 11. Consideration of Resolution approving a change order to the contract with Grimes Asphalt to add a section on Buffalo Road between 73rd Street and the railroad tracks on Buffalo Road. Roll Call 219**

Tillotson moved approval, Willits seconded approval. Willits asked if the contract could be changed to say WH would only be responsible up to \$3,500 of the costs of this project. The council agreed with the amendment suggestions. Roll Call vote passed unanimously.

**Item 12 Consideration of a resolution approving an agreement with Mid-American Energy for the placement of utilities at Colby Park into the new Community Center. Roll Call 220**

Peterson moved approval, Willits seconded. Roll call vote passed unanimously.

**Item 13 was removed from the agenda.**

**Item 14: Council member comments.**

Hunter reminded everyone that Tuesday has music in the park and the Police Department will be giving out free hotdogs. She also mentioned that Friday is Movie in the Park night and the movie will be Indiana Jones. Butz recognized David Lange for an update on the upcoming Ice Cream Social night. Willits thanked everyone

**Item 15: Mayor's Inquiries.**

None.

**Item 16: Adjournment to closed session pursuant to 21.5c and 21.5j of the Code of Iowa. Roll Call 221**

Tillotson motioned to adjourn to closed session at 5:44 pm. Willits seconded motion. Roll call vote passed unanimously.

Open session resumed at 6:04 pm.

**Item 17: Consideration of action items related to closed session discussion.**

None

**Item 18: Adjournment - Roll Call 222**

Tillotson moved Butz seconded to adjourn at 6:05 p.m. to 5:15 p.m. on August 17, 2009. Voice vote passed unanimously.

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Jerry Sullivan, Mayor

ATTEST:

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Marketa George Oliver, City Administrator/Clerk