

**August 3, 2009**  
**CITY OF WINDSOR HEIGHTS**  
**REGULAR BUSINESS MEETING MINUTES**  
**5:15 P.M. – CITY COUNCIL CHAMBERS**  
**Publication version**

Mayor Sullivan called meeting to order at 5:15 p.m. Council present: Charlene Butz, Carole Tillotson, Flo Hunter, Steve Peterson, and Diana Willits.

**Approval of the Agenda - RC 206**

Hunter moved Willits seconded approval with the removal of item 13. Voice vote passed unanimously.

**Approval of the minutes - RC 207**

Willits moved Hunter seconded approval of the July 20, 2009 minutes both published and unabridged versions. Voice vote passed unanimously.

**RC 208**

Hunter moved Tillotson seconded approval of the July 24, 2009 minutes both published and unabridged versions are the same. Voice vote passed unanimously.

**Consent Agenda - RC 209-216**

Peterson moved Willits seconded approval of: proposal from Denman and Company, LLP for audit services, Public Works Director job description and advertisement, Progress Payment No 1 for the 73rd Street resurfacing project in the amount of \$349,951.81 to Grimes Asphalt, Progress Payment No 2 for the 68th Walnut Creek Dredging project in the amount of \$6027.76 to Peterson Contractors, Change order #2 for the Colby Park Sewer Relief Project in the amount of \$4,437.10 for the widening of the entrance into Public Works, Final payment to Machin LC Excavating in the amount of \$24,626.46 and final acceptance of the Colby Park Sewer Relief Project, letter of intent to the Des Moines Metropolitan Planning Organization for STP-TE funds for Streetscaping along Hickman Road and Claims and Payroll. Voice vote passed unanimously.

**Liquor license for Kruegers' Amoco. RC 217**

Hunter moved Butz seconded approval. Voice vote passed unanimously.

**Public hearing and resolution confirming award of the Community Center Project. RC 218**

Mayor Sullivan opened the hearing at 5:20 p.m, Oliver noted no public comment was received. John Thompson, 6300 School #222 asked for the funds being spent for each of the following public hearings. Oliver noted the community center agreement is \$1.6 million, the Des Moines Asphalt was about \$100,000, the Grimes Asphalt was about \$130,000 and the 73<sup>rd</sup> resurfacing was about \$738,000. Sullivan closed the public hearing at 5:25 pm. Peterson moved Willits seconded approval. Roll call vote passed unanimously.

**Public hearing on the Windsor Heights FY 2009 resurfacing contract with Des Moines Asphalt and FY 2010 resurfacing contract with Grimes Asphalt.**

Mayor Sullivan opened the public hearing at 5:27 p.m. Oliver noted no public comment had been received. Sullivan closed the public hearing at 5:28 pm.

**Public hearing on 73rd Street resurfacing contract with Grimes Asphalt.**

Mayor Sullivan opened the public hearing at 5:29 p.m. Oliver noted no public comment had been received. Sullivan closed the public hearing at 5:30 pm. Butz asked about the underlying concrete the asphalt is going to be placed on. Wiedman noted that as really bad parts are discovered as they grind down the road, those areas will be patched with new concrete or it may be necessary to lay an asphalt leveling layer before the street is overlaid with asphalt.

**Resolution approving a change order to the contract with Grimes Asphalt to add a section on Buffalo Road between 73rd Street and the railroad tracks on Buffalo Road. RC 219**

Tillotson Willits seconded moved approval. Willits asked if the contract could be changed to say Windsor Heights would only be responsible up to \$3,500 of the costs of this project. The council agreed with the suggestion. Roll Call vote passed unanimously.

**Resolution approving an agreement with Mid-American Energy for the placement of utilities at Colby Park into the new Community Center. RC 220**

Peterson moved Willits seconded approval. Roll call vote passed unanimously.

**Adjournment to closed session pursuant to 21.5c and 21.5j of the Code of Iowa. RC 221**

Tillotson moved Willits seconded to adjourn to closed session at 5:44 pm. Roll call vote passed unanimously.

Open session resumed at 6:04 pm.

**Adjournment - RC 222**

Tillotson moved Butz seconded to adjourn at 6:05 p.m. to 5:15 p.m. on August 17, 2009. Voice vote passed unanimously.

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Jerry Sullivan, Mayor

ATTEST:

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Marketa George Oliver, City Administrator/Clerk

RC=Roll Call

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