





July 16, 2009

John Wiedman  
Public Works Director  
City of Windsor Heights  
1133 66<sup>th</sup> Street  
Des Moines, Iowa 50311-1799

WINDSOR HEIGHTS, IOWA  
68<sup>TH</sup> STREET/COLBY PARK RELIEF SEWER  
CHANGE ORDER NO. 2  
PAY ESTIMATE NO. 3 (FINAL)  
CERTIFICATE OF COMPLETION

Enclosed are three copies of Change Order No. 2 for the 68<sup>th</sup> Street / Colby Park Relief Sewer project. Change Order No. 2 is to widen the entrance to Public Works Facility from School Street. The entrance driveway needed to be widened to accommodate large trucks. Change Order No. 2 will increase the contract \$4,437.10.

Enclosed are three copies of Partial Payment Estimate No. 3 (Final) for work on the 68<sup>th</sup> Street/ Colby Park Relief Sewer project, under contract between the City of Windsor Heights and Machin LC Excavating and Plumbing dated March 2, 2009. The partial payment estimate is for the period May 29, 2009 to July 15, 2009.

We have checked the estimate and recommend payment to Machin LC Excavating and Plumbing in the amount of \$17,194.15. The 5% retainage of \$7,432.31 can be paid 31 days after final acceptance of the project.

Also enclosed is two copies of the Certificate of Completion.

Please sign all copies of Partial Payment Estimate No. 3 (Final), Change Order No. 2, and the Certificate of Completion in the spaces provided and return one signed copy of the Partial Payment Estimate No. 3 (final), Change Order No. 2, and Certificate of Completion to our office. Please return one signed copy of Partial Payment Estimate No. 3 (Final) and Change Order No. 2 to Machin LC Excavating and Plumbing.

John Wiedman  
July 16, 2009  
Page 2

If you have any questions or comments, please contact us at 225-8000

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read "Dale Sorensen". The signature is written in a cursive style with a large initial "D".

Dale Sorensen

DWS:klm  
Enclosures  
12953  
cc: Machin LC Excavating and Plumbing



**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

July 15, 2009

**CHANGE ORDER NO. 2**

WINDSOR HEIGHTS, IOWA  
68<sup>TH</sup> STREET/COLBY PARK RELIEF SEWER

Change Order No. 2 is to provide a wider drive entrance to the Public Works Building from School Street.

1. Full depth sawing 55 Lf @ \$4.60 LF	\$ 253.00
2. Removal of 8" paving 150 SF @ \$3.45 SF	\$ 517.50
3. 8" PCC Pavement 52.38 SY @ \$70.00 SY	\$ 3,666.60
Total	\$ 4,437.10

Change Order No. 2 increases the contract \$4,437.10.

**MACHIN LC EXCAVATING AND  
PLUMBING**

By *Greg Channow*

Title *Estimator*

Date 7-20-09

**CITY OF WINDSOR HEIGHTS**

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**VEENSTRA & KIMM, INC.**

By *J. DeSena*

Title VP

Date 21 July 09

**ATTEST:**

By \_\_\_\_\_

Title \_\_\_\_\_

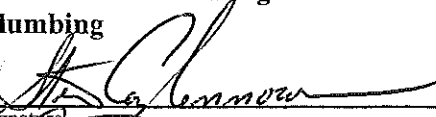
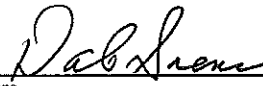
Date \_\_\_\_\_





SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$138,293.00	\$ 130,547.00
Approved Change Order (list each)	No. 1	\$ 13,662.00	\$ 13,662.00
	No.2	\$ 4,437.10	\$ 4,437.10
		\$	\$
Revised Contract Price		\$ 156,392.10	\$ 148,646.10
Materials Stored			\$ 0.00
Value of Completed Work and Materials Stored			\$ 148,646.10
Less Retained Percentage (5%)			\$ 7,432.31
Net Amount Due This Estimate			\$ 141,213.80
Less Estimate(s) Previously Approved	No. 1	\$ 77,059.25	
	2	\$ 46,960.40	
	3	\$	
	4	\$	
	5	\$	
	6	\$	
	7	\$	
	8	\$	
	9	\$	
Total Previously Approved			\$ 124,019.65
Percent Complete	95%	Amount Due This Estimate	\$ 17,194.15

The amount \$17,194.15 is recommended for approval for payment in accordance with the terms of the Contract. The 5% retainage amount of \$7,432.31 is payable 31 days after final acceptance of the project.

<b>Prepared By:</b> Machin LC Excavating and Plumbing 	<b>Recommended By:</b> Veenstra & Kimm, Inc. 	<b>Approved By:</b> City of Windsor Heights, Iowa 
Signature	Signature	Signature
Title	Title	Title
Date	Date	Date
7-20-09	21 July 09	

**CERTIFICATE OF COMPLETION**

**68<sup>TH</sup> STREET/ COLBY PARK RELIEF SEWER  
WINDSOR HEIGHTS, IOWA**

Veenstra & Kimm, Inc. certify that we have made an on-site review of the completed construction of the 68<sup>th</sup> Street/ Colby Park Relief Sewer project in Windsor Heights, Iowa as performed by Machin LC Excavating and Plumbing.

As engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is One Hundred Forty Eight Thousand Six Hundred Forty Six and 10/100 Dollars (\$ 148,646.10) including Change Orders 1 and 2.

**VEENSTRA & KIMM, INC.**

By *[Signature]*

Title *Vice President*

Date *21 July 09*

**Accepted: WINDSOR HEIGHTS, IOWA**

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_