

May 17, 2010
CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
6:00 P.M. – Council Chambers
Unabridged version

Item 1: Roll Call

Mayor Sullivan called meeting to order at 6:00 p.m. Council present: Charlene Butz, David Jenison, Betty Glover, Diana Willits and Steve Peterson. City Administrator Marketa George Oliver, City Treasurer Carrie Brannen, Police Captain Dennis McDaniel, Public Works Director Jason VanAusdall, Community Services Director Josh Heggen, Fire Chief Cross and City Attorney Matt Brick present.

Item 2: Approval of the Agenda - Roll Call 140

Peterson moved Willits seconded approval. Voice vote passed unanimously.

Item 3: Good of the Order

Item 4: Approval of the minutes - Roll Call 141

Glover moved approved of the April 26th, 2010 City Council minutes both published and unabridged versions minutes, Peterson seconded approval. Voice vote passed unanimously.

Roll Call 142 Peterson moved approved of the May 3rd, 2010 City Council minutes both published and unabridged versions minutes, Glover seconded approval. Voice vote passed unanimously. Willits abstained.

Item 5: Public Comment

Betty Koepsel, 2250 70th Street, said she would like to see work around the community center put on hold, that the center doesn't need plantings and shrubs. She also said she'd like all bonds put to a public vote.

Item 6: Consent Agenda - Roll Calls 142-152

Jenison moved Peterson seconded approval of: Cigarette/Tobacco Permit for The Ridgemont, Wine & Spirits Gallery, Kum and Go, and Hy-Vee; Investments, Treasurer and Clerks Report, April Police, Fire, Public Works Report, and April Nuisance Report; Approval of recommendation from the Policy, Administration and Finance Committee to leave City's dance policy the same and Claims and Payroll.. Voice vote passed unanimously. Willits asked if in the future the nuisance report

Item 7: Streetscaping presentation from Confluence. Brian Clark from Confluence presented the council a plan his company made to streetscape Hickman Road. They built on the column them from Colby Park for the entrance features. They also included low maintenance perennials, hearty trees and elegant light fixtures. His plan breaks the project into different sections so the work can be phased in. Willits asked if elements of this plan could be used at 63rd and University too. Clark said it could, just would need some adaptations due to the topography of the area. Butz asked if the island medians in the plan would hurt the commerce in the area by impeding traffic. Oliver said that the raised medians are required by the state of Iowa Department of Transportation. VanAusdall said that issue is not up for debate at all with the DOT. The city has tried several times to have the DOT allow a change, but they are not interested in a change. Betty Koepsel, 2250 70th, asked what the total cost was projected to be. Clark noted the entire project cost estimate was roughly \$3.8 million. Ann Burgess, 7036 Wilshire asked if the pavers in the median will be permeable. Clark said no, that the DOT does not want water getting under the road. Burgess asked if the concrete could be stamped to save money. Clark noted all materials are open to different techniques. Oliver noted that this is just a presentation. The council will continue to discuss for future budget allocations for the project.

Item 8: Presentation and consideration of a resolution 10-0517/153 approving an agreement with EOR with Veenstra and Kimm for professional services for a stormwater watershed assessment in the amount of \$32,600. Roll Call 153

Glover noted that City Inspector Dave Breese has been meeting with a stormwater committee and they sent out an RFP for this assessment and they received six proposals. The list was narrowed down to 3 companies and each gave the committee a presentation. EOR was the committee's top choice and they will be working with Veenstra and Kimm. Jenison thanked the committee for all the work they did. Glover said the committee has some very knowledgeable members. Peterson moved approval, Butz seconded approval. Roll call vote passed unanimously.

Item 9: Consideration of resolution 10-0517/154 acting on the Planning and Zoning Commission recommendation to approve the Cowles School Site plan. Roll Call 154

Chuck Bishop, of Bishop Engineering, presented the plan and said the main goal of the school is to improve safety for the kids. The plan adds a sidewalk and about 9000 sq feet of paving for additional parking. The plan also will improve drainage in the entire area by providing for a detention pond for stormwater. The pond will hold 76000 plus gallons. Other improvements include repair some curb. He also noted a swale had been constructed along the southern end of the property during construction of the soccer fields. Jenison noted the swale doesn't go the entire length of the property. Bishop agreed. He said during construction of the soccer field a second intake was added.

Bishop would like to add a berm around that intake to help collect rainwater. He noted the only water coming down that area will be from the soccer field and the homes north of the school property. Willits asked if there are any problems with the soccer field. Butz and Glover said yes. Willits asked if this project would help. Bishop said it would because it would collect the rainwater from the parking lot that current goes into the field. Bishop noted during construction of the soccer field the silk fence held back stormwater, like it was supposed to, and during a heavy rain event water overtopped the fence. Scott Mailey, 6535 Del Matro, asked how much water is needed to overtop the detention pond. Bishop said 16,300 sq feet, or about 4 inch rainfall in an hour. Glover asked how deep it will get. Bishop said it would be about 5 feet deep before overtopping. A 100 year storm would raise it to 4 feet. Willits asked how other schools handle stormwater detention. Bishop said of the schools he has done, most have not fenced in the detention area, thinking it will actually do more to attract kids to the area as a nuisance. He said they would look at planting some native grasses in the basin to help with water absorption. Glover asked what assurances can be given to the neighbors that this will cure their problems. Bishop said this plan will improve water coming off the site, in a 100 year rain event, it will reduce runoff by 77%. Currently, no water is detained. Willits said Del Matro has always been a problem and asked if the soccer field would have helped. Scott Mailey, said since the grass has matured, and silt fences pulled, water pools on the soccer fields and water running rapidly thorough the system. Bishop that the intake at the NE soccer field will take in water in the detention pond overflows. Butz said at the planning and zoning meeting they were told that the school district and the county would be contracted about the soccer field. Mailey said he has never had water before the fields were built and now has water in his basement. He thinks the 4 inch pipe is overwhelmed. Bishop said as homes get older they do leak and over the past several years the ground has been particularly saturated with large frost heaves, so that water is finding a way into homes.

Glover noted that this is a balancing act, representing the school and the residents. She asked if permeable pavers could be used. Bishop said it would not be acceptable in this area due to sand clogging the pavers and it would allow water to get under existing pavement, possibly shortening the life of the pavements. Glover said she has watched the pickup and drop off at the school several times. She has noticed a lot of speeding and turning left when cars are not supposed to. Bishop said the principal directs traffic the best she can but parents still try to do what they think is the quickest and easiest for them. Amy Moore Principal at Cowles noted that she loves being in Windsor Heights is a safe, quiet area. The schools number one priority is the safety of the kids, and this project is needed for safety. Jenison thanked her for her words and said he would like to see the school continue to work with the city and residents when issues come up.

Karol Mauk, Planning and Zoning member, said the commission spent a lot of time on this issues and wanted to note what the commission kept coming back to, that this site plan is about the parking lot, not the soccer field. She said Clive School had the same problem until they built a turn around and it solved the problem. Trish Schneider, 6609 Lincoln Ave, noted this would relieve a lot of standing vehicles and the emissions they emit. Deborah Tell, 6612 Elmcrest, noted the parking lot is just a disaster waiting to happen, and that fixing this parking lot would be a huge help for safety. Peterson asked what can be done to help with water in the basements in the southwest corner. Willits said this fix just has to happen to help with the traffic flow. Butz said she is afraid the school district and the county created the problem and now the city has to deal with it. Bill Good from the school district said they are doing similar projects at 5 other schools. He said the school agreed to let the county do the project at the urging of the soccer club. He said the school is happy to work with whomever to look at the problem. Oliver said Forrest Aldrich from V-K can take a look. Willits said this is definitely better than the plan that came to the city 15 years ago to turn the school into subsidized housing.

Allen Sydnes, 2012 66th, asked who is paying for the project. Oliver noted the school district. Glover asked when the school is getting other upgrades. Bill Good said in the next couple years they are looking at geothermal and new windows for the school. Jenison asked where the funds were coming from. Bill said from the statewide .01 sales tax. Willits move approval, Peterson seconded. Passed unanimously on a roll call vote.

Item 10: Consideration of Resolution 10-0517/155 approving the purchase of planters for the community center and seasonal change out in the amount of \$11,930. Roll Call 155

Peterson moved approval, Willits seconded. Peterson noted they looked at this during public works and he did some research and found the city is getting a good price. Jenison said in the future we should ask local groups to take care of the planters. Allen Sydnes, 2012 66th Street, said there is no need for the planters and that they will not enhance the building. Roll call vote passed unanimously.

Item 11. Consideration of resolution 10-0517/156 approving an updated 28e with The Des Moines Area Metropolitan Planning Organization. Roll Call 156

Jenison moved approval, Glover seconded. Roll call vote passed unanimously.

Item 12: Consideration of a resolution 10-0517/157 approving the bench and garbage can plan and purchase for the Windsor Heights Community Center in the amount of \$17,131. Roll Call 157

Willits moved approval, Peterson seconded. Willits noted the parks and special events committee reviewed this plan. Heggen noted that these benches and garbage cans will match everything currently in the park. Roll Call vote passed unanimously.

Item 13: Consideration of a resolution 10-0517/158 approving the location and establishment of a Windsor Heights dog park. Roll Call 158 VanAusdall said he has collected enough fence to complete the project. Glover asked what liability the city may have. Brick said the city would have no more liability than it does now. Jenison asked if a sign could be put up saying it is closed at dusk. VanAusdall said that would be no problem. Ann Burgess, 7036 Wilshire, said she stopped going to Raccoon River Dog park because people who do not belong would go and never registered their dog. Jenison asked if a garbage can would be put out. VanAusdall said he has some old ones he is going to put out. Judy Drake, 1371 72nd St, stated she is very excited about the new park. Butz said she likes the idea, but that she will not use the park because she cannot be guaranteed the dogs will have proper shots. Willits said the city can always revisit in the future if problem occur. Willits moved approval, Peterson seconded approval. Roll Call vote passed unanimously.

Item 14: Consideration of a Resolution 10-0517/159 approving a contract with Veenstra & Kimm for the design and specifications, construction oversight and monitoring for the public works driveway replacement in the amount of \$15,500. Roll Call 159
Peterson moved approval, Jenison seconded. Heggen noted this was originally part of the capital improvement plan and this is the first step towards getting the project ready to bid. VanAusdall said this will help drainage in the area and install street grade concrete in the area. Roll Call vote passed unanimously.

Item 15: Consideration of a Resolution 10-0517/160 Fixing Date for a meeting on the authorization of a loan agreement (2010A) and the issuance of a loan agreement and the issuance of not to exceed \$460,000 General Obligation Capital Loan Notes of Windsor Heights, Iowa and providing for publication of notice thereof. Roll Call 160
Willits moved approval, Glover seconded. Brannen said this will allow the city to get a lower interest rate on current loans and save the city money. Roll Call vote passed unanimously.

Item 16: Consideration of a Resolution 10-0517/161 Fixing Date for a meeting on the authorization of a loan agreement and the issuance of a loan agreement and the issuance of not to exceed \$350,000 (2010B) General Obligation Capital Loan Notes of Windsor Heights, Iowa and providing for publication of notice thereof. Roll Call 161
Willits moved approval, Butz seconded. Roll Call vote passed unanimously.

Item 17: Forrest Aldrich from V-K reviewed the sanitary sewer project with the council and where the first phase will occur.

Item 18: Staff updates:
None

Item 19: Council member comments:
Willits noted that WHAMM was great. She asked if the city could talk to realtors to see why people are moving out of the city. Jenison also said WHAMM was great.

Item 20: Mayor's inquiries.
Mayor Sullivan noted city hall will be closed on Monday, May 31st for Memorial Day

Item 17: Adjournment - Roll Call 162
Peterson moved Butz seconded to adjourn at 8:01 p.m. to 6:00 p.m. on June 7, 2010. Roll call vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk