

**BUSINESS OF THE CITY COUNCIL
WINDSOR HEIGHTS, IOWA
AGENDA STATEMENT**


Item No. 9
For Meeting of 06.01.09

ITEM TITLE: Consideration of a resolution establishing a fee structure for properties being converted from owner-occupied to rental housing.

CONTACT PERSON: Marketa George Oliver, City Administrator

SUMMARY EXPLANATION

During the February 21st Special Council Session the Council discussed the possibility of creating a rental conversion fee for any first time rental property. The fee was to help with the costs associated with setting up the new rental property in rental property database and staff time. This resolution sets the costs associated with the new rental property conversion fee.

<input checked="" type="checkbox"/> Resolution _____ Ordinance ____ Contract __ Other (Specify) _____
Funding Source _____
APPROVED FOR SUBMITTAL _____ <div style="text-align: center;"> City Administrator</div>

STAFF RECOMMENDATION: Pass the resolution on a roll call vote.

RESOLUTION NO. 09-0601/

**CONSIDERATION OF A RESOLUTION ESTABLISHING A
FEE STRUCTURE FOR PROPERTIES BEING CONVERTED FROM OWNER-
OCCUPIED INTO RENTAL HOUSING**

WHEREAS, The City of Windsor Heights is committed to keeping its housing stock the highest quality in the metro; and

WHEREAS, the City of Windsor Heights has experienced a growth in rental homes; and

WHEREAS, in order to maintain the quality of single family homes, the city has maintained and improved a rigorous rental inspection; and

WHEREAS, in order to help pay for the costs associated with staff time and new rental inspection software, the Council passed a Rental Conversion Ordinance requiring that homes being converted into rentals pay a one-time fee to help offset the cost of the database system; and

WHEREAS, the rental conversion fee includes the regular registration cost for the property,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that the City authorizes and directs the Mayor and City staff to take necessary steps to charge a fee of \$250.00 for the conversion of owner-occupied properties to new rental housing.

PASSED AND APPROVED THIS 1st DAY OF JUNE 2009.

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk