

**BUSINESS OF THE CITY COUNCIL
WINDSOR HEIGHTS, IOWA
AGENDA STATEMENT**

Item No. 10
For Meeting of 05.03.10

ITEM TITLE: Consideration of resolution approving appliance purchase for the new community center.

CONTACT PERSON(S): Marketa George Oliver, City Administrator

SUMMARY EXPLANATION

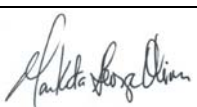
As the Community Center project comes to an end, the city must purchase equipment it budget for in the catering kitchen and concession kitchen. Baldwin White developed the required equipment and the city requested quotes and received three bids. The equipment is: Combination refrigerator/freezer; Popcorn machine; Undercounter beverage refrigerator; Food warmer; Microwave oven (2); Undercounter dishwasher (2); Restaurant range; Freezer; refrigerator; Utility cart; Food warmer; Ice maker & bin; Coffee machine; Drop-in range; Fly-control device and Coffee machine (2).

The City received three complete bids from three bidders. They were: Rapid Food Service: \$30,723.50; Waldinger: \$33,781; and Bolton & Hay: \$34,507.

The City also received a partial bid from Factory Direct Appliance. Factory Direct put a bid on one stove. In talking with the FD representative, he recommended that the City use one company if there is one equipped to supply all pieces of the appliance proposal.

Following is a breakdown of the budget for furniture and fixtures for the Community Center. This bid comes in below what was anticipated to spend on appliances.

Fixture and Furnishings Budget Item/Category	Budgeted Expenditure	Anticipated CITY Expenditures
Lump sum budget	\$220,000	
Chairs (Church Plaza)		\$11,000
Tables/chair/love seat/office (Koch Brothers)		\$44,000
Appliances		\$45,000
outdoor furniture		\$12,000
	\$220,000	\$112,000

<input checked="" type="checkbox"/> Resolution _____ <input type="checkbox"/> Ordinance _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Other (Specify) _____
Funding Source _____ Colby Park Fund
APPROVED FOR SUBMITTAL _____  City Administrator

STAFF RECOMMENDATION: By motion and roll call vote, confirm purchase of appliances.

COUNCIL ACTION:

RESOLUTION NO. 10-0503/

**CONSIDERATION OF RESOLUTION APPROVING APPLIANCE PURCHASE FOR THE
NEW COMMUNITY CENTER.**

WHEREAS, City staff members identified appliance needs for the new Community Center with the help of Special Events Committee members and the architect; and

WHEREAS, the City requested and received three quotes on the proposed equipment; and

WHEREAS, the low bid came in from Rapid Food Service in the amount of \$30,723.50,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that the City Council hereby approves the purchase catering kitchen and concession kitchen equipment for the Community Center in the City of Windsor Heights.

BE IT FURTHER RESOLVED by the City Council of the City of Windsor Heights, Iowa, that the City Council hereby approves this purchase, effective May 3, 2010.

PASSED AND APPROVED THIS 3rd day of May, 2010.

David J. Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk