

**BUSINESS OF THE CITY COUNCIL  
WINDSOR HEIGHTS, IOWA  
AGENDA STATEMENT**


Item No. 7  
For Meeting of 04-20-09

**ITEM TITLE:** Discussion and consideration of a resolution approving the final bid documents for the Colby Park Community Center

**CONTACT PERSON:** Marketa George Oliver, City Administrator

**SUMMARY EXPLANATION**

In February of this year the Council approved a contract with Calhoun-Burns and Associates that included the production of these construction documents. Assuming the council approves these final bid documents, plans will be available beginning April 21<sup>st</sup> for contractors to review and develop bid proposals. The final bids will be open on May 21<sup>st</sup>. The entire letting process will be handled by Polk County and their staff. Assuming acceptable bids, the City Council would then approve a contract for the construction of the Community Center at the June 1<sup>st</sup> meeting.

<input checked="" type="checkbox"/> Resolution _____ <input type="checkbox"/> Ordinance _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Other (Specify) _____
Funding Source _____
APPROVED FOR SUBMITTAL  _____ City Administrator

**STAFF RECOMMENDATION:** Approve submittal and pass resolution on a roll call vote.

**COUNCIL ACTION:**

**RESOLUTION NO. 09-0420/**

**CONSIDERATION OF A RESOLUTION APPROVING THE FINAL BID  
DOCUMENTS FOR THE COLBY PARK COMMUNITY CENTER**

WHEREAS, the City strives to provide high quality and aesthetically environment and well-built infrastructure and amenities for its residents and visitors; and,

WHEREAS, the City entered into an agreement with Calhoun Burns and Associates and Baldwin White Architects for construction plans for the Colby Park Community Center; and,

WHEREAS, these plans will be utilized by contractors to bid and then construct the new Community Center; and

WHEREAS, the bids for the Community Center will be opened on May 21<sup>st</sup>, 2009; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windsor Heights, Iowa, that the City Council accepts the attached bid documents and authorizes the Mayor and City Administrator to begin the letting process for the construction of the new Community Center at Colby Park.

PASSED AND APPROVED THIS 20th DAY OF APRIL, 2009.

\_\_\_\_\_  
David J. Sullivan, Mayor

ATTEST:

\_\_\_\_\_  
Marketa George Oliver, City Clerk