

Windsor Heights (Iowa) City Council Study Session Minutes (Publication Version)
March 24, 2008
Council Chambers, 1133 66th St.

Mayor Sullivan called meeting to order at 4:00 p.m. Council present: Diana Willits, Carole Tillotson, Steve Peterson, and Charlene Butz. Absent: Flo Hunter. City Administrator Marketa Oliver, Public Works Director John Wiedman, and Community Services Director Josh Heggen present. Guest: Joe Stoberl of RDG.

Stoberl presented the redesigned landscape plan. There was consensus to have RDG prepare bid documents and ask the general contractor to solicit bids on the revised plan and determine overall net price difference.

Stoberl presented shade structures. There was consensus to include required footings for the 4 Sundial parasols during the Phase III Construction project and potentially purchase the structures at a later date.

Pop-up tent structures were reviewed. The City may decide to purchase some at a later date to put up during special events.

RDG reviewed the timeline for seed, noting there was not enough growing time before the 4th of July celebration. Sodding the pavilion area and plaza was discussed. RDG recommends moving the irrigation schedule up and sodding no later than May 30th. RDG will provide cost opinion for sod and the City will ask the contractor to provide a bid for a change order.

RDG will provide alternate cost opinions for walks in front of the pavilion and a hard-surfaced pad behind the pavilion. RDG will document drawings for walks, landscape, benches, and footings and distribute to the general contractor for pricing as soon as possible.

Oliver discussed some options for making changes to City Hall within the operating budget that would help address functional problems until the overall solution could be implemented. Staff developed options with an eye to a long-term vision, so that nothing done in the short-term would affect or increase the cost of the long-term goal. She wanted to make sure that Council members were comfortable with the changes staff was discussing prior to developing building specifications, which would come back for Council approval. The Council was comfortable with the concepts staff was considering.

Oliver said the shelter house would be built up out of the flood plain and would be roughly the same elevation as the tennis courts. Doing this provides a cost savings so that the building does not have to be reduced as much in order to achieve cost savings. A piece of the building was reoriented to bring it all under one roofline in an effort to reduce cost. There was discussion about the location of the kitchen and storage. Oliver will bring back more options of different layouts for Council consideration.

Tillotson asked to revisit the oversized vehicle ordinance.

Sullivan adjourned the meeting at 6:06 p.m.

Jerry Sullivan, Mayor

ATTEST:

Marketa George Oliver, City Administrator/Clerk